

PRESENT: Mayor Walker, Councillors Brenda Kerr, Daryl Presakarchuk, Greg Rycroft, Eric Schmidt

ABSENT: Deputy Mayor Gorman, Councillor Vicky Smith

ADMINISTRATION: Dennis Egyedy, Chief Administrative Officer; Danica Gummesen, Recorder

CALL TO ORDER Dennis Egyedy, Chief Administrative Officer called the meeting to order at 5:15pm and opened nominations for Chairperson.

MOTION 16-12440 Councillor Rycroft Moved:
"To nominate Mayor Walker as Chair"

Carried

ADOPTION OF THE AGENDA

MOTION 16-12441 Councillor Rycroft Moved:
"To adopt the agenda with the following additions:
Chief Administrative Officer Report: Aquatera Report
Alberta Community Partnership Grant
Unfinished Business: Volunteer Appreciation – April 15, 2016 at 7:00pm Legion Hall
New Business: Request for Decision – Paving Contract and Sidewalk Contract"

Carried

Eric Schmidt arrived at 5:17pm

ADOPTION OF THE MINUTES

MOTION 16-12442 Councillor Presakarchuk Moved:
"To adopt the Minutes of the March 23, 2016 regular meeting as presented."

Carried

CAO REPORT

Chief Administrative Officer, Egyedy stated that the tenders for paving and sidewalk replacement closed on April 8, 2016. Administration reviewed all bids and a recommendation to award the contracts is under new business. Due to the early spring weather, Public Works ensured all culverts and drains were open. Street cleaning has commenced.

Egyedy discussed a report from Aquatera in regards to the meeting that took place on February 10th, 2016 between the Town of Manning and The County of Northern Lights. The report referenced an inspection of the Nano filters with GE and the county transition from the clear well.

Egyedy presented a letter from Alberta Municipal Affairs for a conditional grant agreement to provide funding for a Regional Governance Study. The agreement needs to be signed and returned to Municipal Affairs for grant payment processing.

MOTION 16-12443 Councillor Rycroft Moved:
"To approve the Chief Administrative Officer Report as presented"

Carried

DELEGATIONS:

KPMG - 2015 Audit Robin Eeson, CA from KPMG teleconferenced to present the December 31st, 2015 Consolidated Financial Statements of the Town of Manning. Robin reviewed the 2015 Audit Findings Report which made minor recommendations to the Town's financial practises.

Council thanked Robin for her work and the called was ended.

Gummesen departed the meeting at 6:26pm returning at 6:35pm

**COUNCILLOR
REPORTS**

Mayor Walker	nothing to report
Deputy Mayor Gorman	absent
Councillor Kerr	nothing to report
Councillor Presakarchuk	nothing to report
Councillor Rycroft	nothing to report
Councillor Schmidt	nothing to report
Councillor Smith	absent

MOTION 16-12444 Councillor Presakarchuk Moved:
"To accept the Councillor Activity reports as presented"

Carried

**UNFINISHED
BUSINESS**

P. Rowe Class of 2016

Paul Rowe's graduating Class of 2016 requested a town representative to give greetings and congratulations to the graduating class, on June 30th, 2016. Council recommended that Deputy Mayor Gorman to attend as Mayor Walker is out of town.

Volunteer Appreciation

Mr. Egyedy reminded council of the Volunteer Appreciation Event taking place April 15, 2016 at 7:00pm at the Legion Hall.

NEW BUSINESS

Alberta Recycling

Grant funding is available from Alberta Recycling and Management Authority to conduct an electronics and paint roundup.

MOTION 16-12445

Councillor Rycroft Moved:
"To approve the submission of a funding application to Alberta Recycling Program for Municipal Electronics and Paint Roundup Grant and the Town's matching expenditure of \$2,000.00 from account #2-43-00-510-00 garbage pickup."

Carried

Audit Statements
2015

Council reviewed and discussed the 2015 audit and findings report as presented by KPMG. The CAO will report back to council on the current tax arrears.

MOTION 16-12446

Mayor Walker Moved:
"To approve the Consolidated Financial Statements and Audit Findings Report of the Town of Manning for Year ended December 31st, 2015 as prepared by KPMG"

Carried

Capital Reserve
Accounts

Council reviewed and discussed the capital reserve accounts and the fact that they need to be cleared out to project a realistic picture of the town's financial position. Egyedy recommended that council establish a general capital reserve account in the 2017 budget.

MOTION 16-12447

Councillor Kerr Moved:
"To approve the collapse of the capital reserve accounts for Administration, Fire, Public Works, Public Works Machinery and Equipment, Sewer, Arena Operating and Capital, Pool Operating and Capital, Walking Trail, Library, Gas Operating and Capital, and Contingency Reserves and the transfer of the balance to Unrestricted Accumulated Surplus in the amount of \$2,385,153.18 for the 2016 year-end"

Carried

Doctor's Residence

The County of Northern Lights requested town assistance with cost of utilities at 407-5th Avenue NE Manning, Doctor's Residence.

MOTION 16-12448

Mayor Walker Moved:
"To accept the letter from the County of Northern Lights as information only"

Carried

Paving Contract Award

A private invitation to tender town paving was sent to five local paving companies. The tender closed on April 8th 2016 and three bids were received.

MOTION 16-12449

Councillor Kerr Moved:

“To award the 2016 paving contract to Ruel Bros. Contracting in the amount of \$100,500.00 with funding from account 4-12-00-493-00”

Carried

Sidewalk Renewal

A private invitation to tender sidewalk renewal was sent to two companies. The tender closed on April 8th 2016 and two bids were received.

MOTION 16-12450

Councillor Presakarchuk Moved:

“To award sidewalk renewal on 1st Street SW and 3rd Avenue SW to D & H Concrete Services in the amount of \$71,704.86 with funding from account 4-12-00-493-00”

Carried

**INFORMATION
CORRESPONDENCE**

- | | |
|--|----------|
| a) Action List | Enclosed |
| b) Joint Meeting PRSD Board of Trustees | Enclosed |
| c) Alberta Historical resources Foundation | Enclosed |
| d) TransCanada – NGTL System Expansion | Enclosed |
| e) WCB – National Day of Mourning | Enclosed |
| f) Farm Safety Centre | Enclosed |
| g) Walking Trail – Thank You Letter | Enclosed |
| h) Business Licence Bylaw 736-2014-Fox Creek | Enclosed |

MOTION 16-12451

Councillor Kerr Moved:

“To accept items a-h in the Information / Correspondence File as information”

Carried

MOTION 16-12452

Mayor Walker Moved:

“To nominate Mayor Walker and Councillor Rycroft be representatives on behalf of the Town of Manning at the Joint Meeting with the Peace River School Division Board of Trustees being held May 18, 2016”

Carried

MOTION 16-12453

Councillor Presakarchuk Moved:

“To send a letter to encourage TransCanada to utilize local stakeholders in the 2018 NGTL System Expansion Project”

Carried

**MATTERS RELATING
TO PRESENTATIONS**

No discussion

ADJOURNMENT

Mayor Walker, adjourned the meeting at 7:22pm

Sunni Jeanne Walker, Mayor

Dennis Egyedy, Chief Administrative Officer