

**PRESENT:** Mayor Greg Rycroft, Councillors April Doll, Trevor Fredrickson, Keith Hutchison, Morley Schamehorn and Sunni-Jeanne Walker

**ABSENT** Deputy Mayor Daryl Presakarchuk

**ADMINISTRATION:** Chris Melnyk, Interim Chief Administrative Officer; Karly Blanton, Recorder

**CALL TO ORDER** Mayor Rycroft called the meeting to order at 5:28 p.m.

**ADOPTION OF THE AGENDA**

**MOTION 18-13089** Councillor Schamehorn Moved:  
 "To adopt the agenda with the following additions:  
 8 (i) Notikewin and Keg Rivers Water Quality  
 Monitoring Program 2017 – County of Northern Lights."

Carried

**ADOPTION OF THE MINUTES**

**MOTION 18-13090** Councillor Fredrickson Moved:  
 "To adopt the Minutes of the April 11, 2018 Regular Meeting as presented."

Carried

**DELEGATION**

**PAUL ROWE  
HIGH SCHOOL  
CLASS OF 2018**

Emily Taylor with the Class of 2018 Grad Committee at Paul Rowe High School presented Council with a formal invitation to attend the graduation ceremonies on June 30, 2018 at 4:00 p.m. Emily also asked Council if a Member could present a speech on behalf of the Town of Manning at the ceremony.

**YEAR END  
FINANCIAL AUDIT**

Noel Chin presented Council with the yearend financial audit. Mr. Chin informed Council on the purpose of the audit, as well as the findings, and the outcome.

**MOTION 18-13091** Councillor Walker Moved:  
 "To accept the presentations from delegates Emily Taylor, and Noel Chin for information."

Carried

**INTERIM CAO REPORT**

**MOTION 18-13092** Councillor Doll Moved:  
 "To accept the Interim Chief Administrative Officers report as presented."

Carried

**COUNCILLOR REPORTS**

**MOTION 18-13093** Councillor Walker Moved:  
 "To accept Robert E. Cardwell as Chief Administrative Officer commencing May 7, 2018 in accordance with the employment agreement once determined."

Carried

**MOTION 18-13094** Councillor Hutchison Moved  
 "To approve Councillor Reports as presented"

Carried

**OLD BUSINESS**

**REQUEST FOR  
DECISION**

SPA Engineering  
Library Tenders

**MOTION 18-13095** Councillor Fredrickson Moved:  
 "To table any decisions in regards to SPA Engineering and library tenders until the new Chief Administrative Officer is able to become familiar with the project."

Carried

**MOTION 18-13096** Councillor Hutchison Moved:  
 "To instruct Interim Chief Administrative Officer Melnyk to provide legal information on new bids and to confirm that SPA engineering will be following through with the inspection."

Carried

REQUEST FOR  
DECISIONOffice Space for  
Library

Councillor Walker declared conflict of interest and removed herself from the Council Chambers.

MOTION 18-13097

Councillor Fredrickson Moved:

"To approve the renting of office space at the Civic Building to the Manning Library Board for a fee of \$1.00/sq. foot during renovations."

Carried

COUNCIL COMMITTEE  
VACANCIES

MOTION 18-13098

Councillor Walker Moved:

"To appoint Councillor Fredrickson as the main for Chamber of Commerce and Mayor Rycroft as the alternate. Councillor Schamehorn as the main for Recreation and Emergency Advisory. Councillor Schamehorn as the second alternate for Long Lake Waste Management."

Carried

MOTION 18-13099

Councillor Walker Moved:

"To appoint Councillor Walker as the alternate for North Peace Housing."

Carried

NEW BUSINESSREQUEST FOR  
DECISIONThe Great  
Benjamin Circus

MOTION 18-13100

Councillor Fredrickson Moved:

"For administration to contact the Great Benjamin Circus to confirm set up procedures and confirm that there will not be any damage done to the pavement or gravel."

Carried

MOTION 18-13101

Councillor Schamehorn Moved:

"To approve space at the arena parking lot for a one-day circus on July 26, 2018 for \$100.00."

Carried

PROCLAMATION  
PUBLIC WORKS  
WEEK

MOTION 18-13102

Mayor Rycroft Moved:

"To proclaim May 20-26, 2018, National Public Works Week in the Town of Manning."

Carried

MOTION 18-13103

Councillor Walker Moved:

"To instruct the Interim Chief Administrative Officer to confirm that open mic is in the procedural bylaw."

Carried

MOTION 18-13104

Councillor Walker Moved:

"To make amendments to the procedural bylaw where motions need not be made at Council meetings for changing meeting dates."

Carried

INFORMATION/  
CORRESPONDENCE

- a) Action List Enclosed
- b) Financials and Cheque List Enclosed
- c) RCMP – Quarterly Crime Statistics Report Enclosed
- d) Northern Alberta Elected Leaders – Caribou Recovery Plan Enclosed
- e) MMSA/Brownlee LLP – Planning & Development 101 Seminar Enclosed
- f) Alberta Municipal Affairs – Regional Training Session Enclosed
- g) Alberta Historical Resources Foundation – Heritage Awards 2018 Enclosed
- h) AB Seniors and Housing – 2018 Minister's Seniors Service Awards Enclosed
- i) Notikewin and Kev Rivers Water Quality Monitoring Program 2017 Enclosed

MOTION 18-13105

Councillor Walker Moved:

"To accept (a-i) as information only."

Carried

Minutes of a Regular Meeting of the Council of the Town of Manning in the Province of Alberta held in the Council Chambers April 25, 2018 Commencing at 5:28 P.M.

MOTION 18-13106 Councillor Doll Moved: "To rescind Motion 18-13052." Carried

MOTION 18-13107 Councillor Fredrickson Moved: "To rescind Motion 18-13051." Carried

MOTION 18-13108 Councillor Fredrickson Moved: "To hold an Open House Meet and Greet with Councillors and the new CAO with the date to be determined at the May 23, 2018 regular Council meeting." Carried

MATTERS RELATING TO PRESENTATION

PAUL ROWE HIGH SCHOOL CLASS OF 2018 Mayor Rycroft will attend the 2018 Graduation Ceremony to give a speech on behalf of the Town of Manning.

MOTION 18-13109 Councillor Walker Moved: "To move in camera at 7:10 p.m. with one invite." IN CAMERA LABOR Carried

MOTION 18-13110 Councillor Doll Moved: "To move out of camera at 7:25 p.m." Carried

MOTION 18-13111 Councillor Fredrickson Moved: "To contact Brownlee LLP for legal direction in regards to the new Chief Administrative Officers 3 year contract." Carried

ADJOURNMENT Mayor Rycroft adjourned the meeting at 7:30 p.m.

Handwritten signature of Greg Rycroft, Mayor

Handwritten signature of Chris Melnyk, Interim Chief Administrative Officer