

Minutes of a Regular Meeting of the Council of the Town of Manning in the Province of
Alberta held in the Council Chambers April 26, 2017 Commencing at 5:15 P.M.

PRESENT: Deputy Mayor Smith, Mayor Walker, Councillors Brenda Kerr, Daryl Presakarchuk, Greg Rycroft and Eric Schmidt

ADMINISTRATION: Dennis Egyedy; Chief Administrative Officer, Danica Gummesen; Recorder

CALL TO ORDER Deputy Mayor Smith called the meeting to order at 5:12 p.m.

ADOPTION OF THE AGENDA

MOTION 17-12759 Councillor Presakarchuk Moved:
"To adopt the agenda with the following additions:
Chief Administrative Officer: Item: (e) Joint Council Meeting June 13th, 2017,
(f) Beaver First Nation
New Business: (a) Global Payment Master Card, (b) Revenue Canada."

Carried

ADOPTION OF THE MINUTES

MOTION 17-12760 Mayor Walker Moved:
"To adopt the Minutes of April 12, 2017 regular meeting as presented"

Carried

PRESENTATIONS

Robyn Eeson, KPMG Robyn Eeson, from KPMG presented Council with the 2016 Audit Findings Report and 2016 Consolidated Financial Statements. Robyn stressed that the audit findings report is to assist council members in their review of the financial statements. In the audit findings, it was noted that all journal entries be reviewed and approved by an individual other than the preparer. The division of financial duties makes it necessary to have sufficient office staff. Overall, there were no audit misstatements or significant findings.

The Consolidated Financial Statements for 2016 were reviewed by Eeson noting the Receivables from government (grants) and trade (utilities). The overall annual surplus has dropped due to the significant receivables for government transfers to capital. Eeson reviewed the various schedules for assets, taxes, transfers, etc.

MOTION 17-12761 Mayor Walker Moved:
"To approve the "Consolidated Financial Statements of the Town of Manning for Year ended December 31st, 2016.""

Carried

CAO REPORT

PREDA Grant Peace Region Economic Development Alliance (PREDA) has approved \$7,000.00 to the Town of Manning for a Retail Gap & Industrial Review. Funds will be directed toward activities and deliverables for the project in partnership with the County of Northern Lights Economic Development.

Alberta Environment Egyedy presented the Alberta Environment and Parks Risk-Based Inspection for the Town of Manning Waterworks System. The Town of Manning passed the inspection with 80 out of 100 for primary and secondary risk assessment.

Bylaw #843-17 Egyedy presented council with a proposed Mill Rate Bylaw for 2017. He proposed a 1 mill rate increase due to the shortfall in the operating budget. Council questioned administration's ability to project tax requirements when past budgets proved to be inaccurate.

MOTION 17-12762 Deputy Mayor Smith Moved:
"To Table the Mill Rate Bylaw #843-17 until the 2017 budget is reviewed."

Carried

MOTION 17-12763 Councillor Kerr Moved:
"To schedule the 2017 budget discussions to May 10th, 2017 meeting."

Carried

- Municipal Library Egyedy presented council with the Manning Library Board Statement of Receipts and Disbursements, which included the final closing cash, total of \$375,000. The report was provided as information only. The financial information is consolidated in the Town audit.
- Joint Council Meeting Council agreed to proceed with a joint meeting between the Town of Manning and County of Northern Lights on June 13th, 2017, 5:30 p.m. at the County Office to discuss 13 Ways Final Reports. Town council would like to prepare for the meeting and suggested changing the original town meeting date.
- MOTION 17-12764 Councillor Kerr Moved:
 "To reschedule the April 27th meeting to discuss the final report from 13 Ways to May 31st, 2017."
Carried
- Beaver First Nation Council agreed to meet with members of the Beaver First Nation on May 16th, 2017 to discuss interest in the former RCMP barracks (Crown Land) located at 121-2nd Avenue, Manning. Location and time of meeting to be determined.
- MOTION 17-12765 Mayor Walker Moved:
 "To approve the CAO report as presented."
Carried

COUNCILLOR REPORTS

- Mayor Walker nothing to report.
- Deputy Mayor Smith reported on her attendance at the April 24, 2017 FCSS Board Meeting. Smith discussed the highlights of the meeting; February Financials, Keg River programs, Summer FCSS programs, County of Northern Lights Recreation and Culture website, New Horizons grant for seniors, Manning Walking group, Soup for Seniors, Seniors newsletter, and seniors week which is June 5-11, 2017.
- Councillor Kerr Kerr withdrew her attendance for the 2017 Summer Mayor's Caucus meeting in Okotoks, AB, June 13-15, 2017.
- Councillor Schmidt reported the Manning Arena Association started installation of new arena boards on April 26, 2017.
- Councillor
Presakarchuk expressed concern over the Manning Splash Park repairs. Presakarchuk inquired that after the repairs are completed and the Splash Park is officially handed over to the Town of Manning for operating, what warranty will the Town be eligible for in regards to the previous repairs and work completed? Council suggested asking these and any other questions to the Splash Park group when the time comes to do the official hand off.
- Councillor Rycroft reported on attending the April 24, 2017, Fire Advisory meeting where the decision to delay the replacement of unit #1902 Pumper truck. Rycroft attended the MMSA meeting on April 21, 2017 where the 2016 audited financial statements were discussed. Rycroft presented council with his plan on improving the River Beach area in Manning.
- MOTION 17-12766 Councillor Kerr Moved:
 "To approve the council reports as presented."
Carried

UNFINISHED BUSINESS

No matters to discuss

NEW BUSINESS

Global Payment MasterCard

- MOTION 17-12767 Mayor Walker Moved:
 "To approve Christine Melnyk as "Nontax Signator" and "Primary Account Holder" for the MasterCard Account with Vision Credit Union Account #723550048646" and remove Emily Proskurniak as "Nontax Signator" and "Primary Account Holder".
Carried

Canada Revenue

- MOTION 17-12768 Mayor Walker Moved:
 "To approve the Finance Administrator, Christine Melnyk and the Accounts Payable Clerk, Mandy Paulovich as the new Authorized Directors for the purpose of the Corporation of the Town of Manning as Level 2 users for Canada Revenue."
Carried

**INFORMATION/
CORRESPONDENCE**

- (a) Action List Enclosed
- (b) Financial Statements and Cheque List Enclosed
- (c) Minister of Municipal Affairs – Gas Tax Fund Enclosed
- (d) Mayor Tarpey, mayor of Peace River Enclosed
- (e) Manning Rodeo Sponsorship Enclosed

MOTION 17-12769 Councillor Kerr Moved:
 “To approve #8 (a-e) as information only.” Carried


MOTION 17-12770 Mayor Walker Moved:
 “To purchase a Platinum Sponsorship by donating \$2500.00 to the
 July 20-23, 2017 Manning Rodeo” Defeated

**MATTERS RELATING
TO PRESENTATIONS**

No matters to discuss

ADJOURNMENT

Deputy Mayor Smith adjourned the meeting at 7:16 p.m.



Vicky Smith, Deputy Mayor

Dennis Egyedy,
Chief Administrative Officer