

**PRESENT:** Mayor Greg Rycroft, Councillors Trevor Fredrickson, Sunni-Jeanne Walker, Greg Pasichnuk, Morley Schamehorn and Keith Hutchison (5:48 p.m.).

**ADMINISTRATION:** April Doll, Chief Administrative Officer; Quinn Lambert, Recorder

**CALL TO ORDER** Mayor Rycroft called the meeting to order at 5:30 p.m.

**ADOPTION OF THE CONSENT AGENDA**

- |   |          |
|---|----------|
| a) Peace Regional Subdivision and Development Appeal Board Organizational Meeting Minutes | Enclosed |
| b) Alberta Emergency Management Agency Northwest Region Newsletter                        | Enclosed |
| c) Manning/Northern Lights Waterworks Renewal   | Enclosed |
| d) Canada Post Information  | Enclosed |
| e) Alberta Environment and Parks Wastewater System Inspection Report                      | Enclosed |
| f) July Bank Reconciliation   | Enclosed |
| g) July Accounts Payable  | Enclosed |
| h) July Financial Statements  | Enclosed |

**MOTION 19-13646** Councillor Hutchison Moved:  
"To adopt the consent agenda as presented."

Carried

**ADOPTION OF THE AGENDA**

**MOTION 19-13647** Councillor Walker Moved:  
"To adopt the agenda as presented."

Carried

**ADOPTION OF THE MINUTES**

**MOTION 19-13648** Councillor Walker Moved:  
"To adopt the Minutes of the August 14, 2019 Regular Meeting as amended."

Carried

**MOTION 19-13649** Councillor Fredrickson Moved:  
"To adopt the Minutes of the August 25, 2019 Special Meeting as presented."

Carried

**DELEGATION**

**MMSA**

**Karen Diebert & Hector Perez**

Karen Diebert & Hector Perez from Mackenzie Municipal Services Agency presented Council with the 5 Year Strategic Plan.

**COUNCILLOR REPORTS & PUBLIC CONCERNS**

**MOTION 19-13650** Councillor Walker Moved:  
"To approve Councillor Reports as presented."

Carried

**CAO REPORT**

**PUBLIC WORKS REPORT**

**FIRE CHIEF REPORT**

**MOTION 19-13651** Councillor Walker Moved:  
"To accept the Chief Administrative Officer's report, Public Works report and the Fire Chief report as presented."

Carried

**NEW BUSINESS****RESIGNATION-APRIL DOLL**

MOTION 19-13652 Councillor Fredrickson Moved:  
"To accept April Doll's resignation as Town of Manning Councillor."

Carried

**OLD BUSINESS****COUNCILLOR COMMITTEES**

MOTION 19-13653 Councillor Hutchison Moved:  
"To accept the 2018-2019 Council Committees as amended."

Carried

Committees of Council 2018/2019

<b>Peace Library System</b>	Main Alternate	Greg P. Greg R.
<b>Manning Library Board</b>	Main Alternate	Greg P. Greg R.
<b>FCSS Board</b>	Main Alternate	Sunni Greg P.
<b>Long Lake Waste Management</b>	Main Alternate	Sunni Morley
<b>North Peace Housing</b>	Main Alternate	Greg R. Sunni
<b>Mackenzie Municipal Services</b>	Main Alternate	Greg R. Trevor
<b>Mighty Peace Tourism &amp; PREDA</b>	Main Alternate	Greg P. Keith
<b>Chamber of Commerce</b>	Main Alternate	Greg P. Sunni
<b>Fire Advisory</b>	Main Main	Trevor Morley
<b>Regional Assessment Appeal</b>	Main	Trevor
<b>Recreation (Arena/Pool/Ball)</b>	Main Alternate	Morley Keith
<b>Human Resources</b>	Main	Council of Whole
<b>Emergency Advisory</b>	Main Alternate	Morley Sunni
<b>Beautification</b>	Main Alternate	Keith Morley
<b>NW Species at Risk</b>	Main Main	
<b>Public Works</b>	Main Alternate	Keith Morley

Revised: August 28, 2019

**LETTER OF APPEAL-DANGEROUS DOGS**

MOTION 19-13654 Councillor Walker Moved:  
"To acknowledge receipt of letter of appeal regarding the dangerous dogs and accept as information only."

Carried

**NEW BUSINESS****REQUEST FOR  
DECISION****APPOINTMENT OF ASSESSMENT APPEAL BOARD CLERK & MEMBERS**

MOTION 19-13655 Councillor Walker Moved:  
"To appoint Denilda Johnson as the Town of Manning's Assessment Appeal Board Clerk."

Carried

**NEW BUSINESS**  
**CONT.**

**REQUEST FOR**  
**DECISION**

**APPOINTMENT OF ASSESSMENT APPEAL BOARD CLERK & MEMBERS**  
**CONT.**

- MOTION 19-13656 Councillor Fredrickson Moved:  
"To appoint Brian Rolling, Ray Schrepnek & Carolyn Kolebaba as the Town of Manning's Assessment Appeal Board Members."  
  
Carried

**HOSPITAL VETERANS JOURNAL**

- MOTION 19-13657 Councillor Fredrickson Moved:  
"To rescind Town of Manning's sponsorship for the Hospital Veterans Journal."  
  
Carried

**REQUEST FOR**  
**DECISION**

**MUNICIPAL BY-ELECTION**

- MOTION 19-13658 Councillor Hutchison Moved:  
"To approve Monday, November 4, 2019 to conduct a by-election for the one Councillor vacancy."  
  
Carried

- MOTION 19-13689 Councillor Hutchison Moved:  
"To appoint Chris Melnyk as returning officer for the purpose of conducting a by-election on Monday, November 4, 2019."  
  
Carried

**REQUEST FOR**  
**DECISION**

**VISION CREDIT UNION SIGNING AUTHORITY/ONLINE BANKING**

- MOTION 19-13690 Councillor Fredrickson Moved:  
"To approve the removal of previous Chief Administrative Officer Robert E. Cardwell and Finance Administrator Chris Melnyk."  
  
Carried

- MOTION 19-13691 Councillor Schamehorn Moved:  
"To approve the signing authority for cheques and other negotiable instruments for Council be one of either Mayor Greg Rycroft or Councillor Sunni-Jeanne Walker."  
  
Carried

- MOTION 19-13692 Councillor Walker Moved:  
"To approve the signing authority for cheques and other negotiable instruments for administration be one of either Chief Administrative Officer, April Doll or Accounts Payable Clerk, Amanda Paulovich."  
  
Carried

- MOTION 19-13693 Councillor Pasichnuk Moved:  
"To approve the Chief Administrative Officer, April Doll access on the Vision Credit Union's online banking for payment approvals and viewing purposes and the Accounts Payable Clerk, Amanda Paulovich for payment processing/remitting and viewing."  
  
Carried

**MUNICIPAL SUSTAINABILITY INITIATIVE (MSI) FUNDING**

- MOTION 19-13694 Mayor Rycroft Moved:  
"To direct administration to research what funds are available for what type of use and bring recommendations back to the September 25, 2019 Regular Council Meeting."  
  
Carried

**MATTERS RELATING TO PRESENTATIONS**

**MMSA 5 YEAR STRATEGIC PLAN**

- MOTION 19-13695 Councillor Walker Moved:  
"The Town of Manning renew 5 year contract with MMSA."  
Withdrawn
- MOTION 19-13696 Councillor Fredrickson Moved:  
"To table contract renewal with MMSA and direct administration to bring more information to the September 11, 2019 Regular Council Meeting."  
Carried

**ADJOURNMENT** Mayor Rycroft adjourned the meeting at 7:35pm.



Greg Rycroft, Mayor



April Doll, Chief Administrative Officer