

**PRESENT:** Mayor Rycroft, Deputy Mayor Presakarchuk, Councillors April Doll, Trevor Fredrickson, Keith Hutchison, and Sunni-Jeanne Walker

**ADMINISTRATION:** Dennis Egyedy, Chief Administrative Officer

**CALL TO ORDER** Mayor Rycroft called the meeting to order at 5:23 p.m.

**ADOPTION OF THE AGENDA**

**MOTION 18-13016** Councillor Walker Moved:  
 "To adopt the agenda with the following additions:  
 Delegation 4(1)(b) Arena Furnaces - Doug Jaeger;  
 New Business; 7(b)(3) Mayors Caucus – March 14 and 15, 2018;  
 7(b) (4) Councilor Absence  
 In Camera Labour – No Invites."

Carried

**ADOPTION OF THE MINUTES**

**MOTION 18-13017** Councillor Doll Moved:  
 "To adopt the Minutes of January 24, 2018 Regular Meeting as presented."  
 Carried

**DELEGATION**

Councillor Fredrickson Declared "Conflict of Interest" and left the Council Chambers.

**MANNING CHAMBER OF COMMERCE**

Mrs. Grendys presented Council with a proposal on behalf of the Manning Chamber of Commerce to erect local business signs on Town property north by the Town welcome sign. The sign concept is similar to the Town of Fox Creek but they are not anchored into the ground. The signs are 4 feet by 8 feet.

The Department of Transportation has no problem with signs that are within the Town limits. On the south side of town, Brian Schmidt agrees to have the signs on his property. Council agreed with the idea and the promotion of local businesses. Further discussion would place at the end of this meeting.

Councillor Fredrickson returned to the Council Chambers.

**DOUG JAEGER ARENA FURNACES**

Mr. Jaeger came to Council to share his expertise on purchasing a heat recovery system with the new furnaces being installed at the arena this year. Jaeger was involved with the original heating system when the arena was build and heat recovery was intended to be installed at a later date.

Jaeger explained that the ice making process produces heat which would preheat the intake air for the furnaces thereby reducing the stress on our furnaces. He told Council that Cimco states the payback on a heat recovery system is 6 to 7 years. The cost for a heat recovery system in 2017 was approximately \$50,000.00. Secondly, Jaeger questioned the need to replace the furnaces, are they in bad shape?

Councillor Walker asked Mr. Jaeger to attend the next Joint Council meeting on February 27<sup>th</sup> to explain the benefits of heat recovery. He stated that the Town should apply for a grant to fund the costs for heat recovery.

**CAO REPORT**

Chief Administrative Officer Egyedy asked Council if there were any questions on his bi-monthly report.

Councillor Doll asked for an update on the Library expansion. Egyedy informed Council that a Bid Release will go out on February 27<sup>th</sup> with advertising in the Banner Post, on the Alberta Builders Association, and on Alberta Purchasing Connection. There will be a Pre-Bid Walkthrough of the Library on March 14<sup>th</sup> and Bids Close on March 28<sup>th</sup> in Grande Prairie where SPAS Engineering will assess all bids for Town Council meeting on April 11<sup>th</sup>, 2018.

**MOTION 18-13018** Deputy Mayor Presakarchuk Moved:  
 "To accept the Chief Administrative Officers report as presented."

Carried

**UTILITY POLICY #2014-01**

Chief Administrative Officer Egyedy presented Council with an Amended Utility Policy where property owners renting a residence would be responsible to all utility costs incurred by their tenant. A new application for Utility Services requires tenants to obtain a property owners approval for utilities and responsibility for any unpaid accounts.

Council agreed that Town taxpayers should not be responsible for the costs of utilities used by a tenant. The policy applies to new accounts only and is not retroactive.

MOTION 18-13019 Councillor Walker Moved:  
 "To approve the Utility Policy #2014-01 as Amended."  
 Carried

**COUNCIL  
COMMITTEES**

Due to the resignation of Councillor Schmidt, there were two Committees requiring Alternate Representatives, Recreation and Emergency Advisory.

MOTION 18-13020 Councillor Fredrickson Moved:  
 "To appointment of Councilor Walker as the main Representative on Recreation and Emergency Advisory; and Furthermore, Deputy Mayor Presakarchuk as alternate for Recreation and Councilor Doll as alternate for Emergency Advisory."  
 Carried

**COUNCILLOR REPORTS**

Mayor Rycroft Nothing to Report

Deputy Mayor Presakarchuk Nothing to Report

Councillor Doll Councilor Doll informed Council that she attended an Education Board meeting in Berwyn where there was a presentation on the "Species at Risk". Secondly, the school portable units destined for Manning Child Care need to be moved ASAP as the Town would like them out of the way.

Finally, the Manning Town Library is celebrating their 50<sup>th</sup> Anniversary on March 25<sup>th</sup>, 2018 and everyone is welcome to attend.

Councillor Fredrickson Councillor Fredrickson reported that he attended the Chamber of Commerce meeting where the highway signs were discussed and financial statements presented. The Chamber will be holding their Annual General Meeting in May.

Councillor Hutchison Councillor Hutchison attended two meetings but when he arrived both were cancelled. One meeting was in Berwyn and he took the time to look at the school portables. He informed Council that the units were larger than expected and would be difficult to move.

Councillor Walker Councillor Walker attended Sport Association meeting on February 12<sup>th</sup> where they reviewed the monthly building inspection, OH&S inspection, and ammonia system leak detection. On February 20<sup>th</sup>, she attended the Long Lake Waste Management meeting and the financial statements were reviewed. It was noted that future budgets should include equipment replacement.

MOTION 18-13021 Councillor Doll Moved:  
 "To approve Councillor Reports as presented"  
 Carried

**OLD BUSINESS**

**CHAMBER OF  
COMMERCE**

Chamber requested Council support to sponsor a circus in Manning on Canada Day. The item was "Tabled" from January 24<sup>th</sup> meeting to allow Councilors an opportunity to view the website of Dr. Von Houligan.

Councilor Doll reviewed the website and was not impressed with the performers.

Councillor Hutchison stated that he would rather save the money for the Rodeo.

MOTION 18-13022 Councillor Fredrickson Moved:  
 "To provide non-financial support to the Manning Chamber of Commerce in their efforts to bring a circus to the Town of Manning."  
 Carried

**NEW BUSINESS**

**REQUEST FOR  
DECISION**

**COUNCILLOR  
RESIGNATION**

A letter was received from Councillor Schmidt resigning his position effective January 31<sup>st</sup>, 2018.

MOTION 18-13023 Councillor Walker Moved:  
 "To accept Eric Schmidt's letter of resignation as a Councilor dated January 31<sup>st</sup>, 2018."  
 Carried

- MOTION 18-13024 Deputy Mayor Presakarchuk Moved:  
 "To declare a municipal by-election on April 23<sup>rd</sup>, 2018 to fill the vacant council position as Councillor."  
 Carried
- REQUEST FOR DECISION
- UTILITY INVOICES Chief Administrative Officer Egyedy presented Council with a list of four property owners owing a total of \$2,924.44 in unpaid municipal services. According to the MGA, unpaid charges may be added to the property owners tax levy.
- MOTION 18-13025 Councillor Doll Moved:  
 "To transfer the outstanding utility balances in the total amount of \$2,924.44 to the corresponding tax roll."  
 Carried
- MAYORS CAUCUS MEETING
- A request was made by Mayor Rycroft and Councillor Walker to attend a Municipal Leaders meeting in Edmonton on March 14<sup>th</sup> and 15<sup>th</sup>, 2018.
- MOTION 18-13026 Councillor Hutchison Moved:  
 "To approve the attendance of Mayor Rycroft and Councillor Walker to the Mayors Caucus meeting in Edmonton on March 14<sup>th</sup> and 15<sup>th</sup>, 2018."  
 Carried
- COUNCILLOR'S ABSENCE
- Deputy Mayor Presakarchuk informed Council that due to work requirements, he is not able to attend any future meetings until June 13<sup>th</sup>, 2018.
- MOTION 18-13027 Councillor Walker Moved:  
 "To grant permission to Deputy Mayor Presakarchuk to be absent from Council until June 13<sup>th</sup>, 2018."  
 Carried
- CHANGE OF MEETING DATES
- Due to the date of the Mayors Caucus and other Councillor commitments, it was recommended that March 14<sup>th</sup> meeting be scheduled to March 21<sup>st</sup>, 2018.
- MOTION 18-13028 Councillor Fredrickson Moved:  
 "To reschedule the March 14<sup>th</sup>, 2018 Council meeting to March 21<sup>st</sup>, 2018."  
 Carried
- INFORMATION/ CORRESPONDENCE
- |                             |          |
|-----------------------------|----------|
| a) Action List              | Enclosed |
| b) Federation of Gas Co-ops | Enclosed |
| c) CNL Doctor Recruitment   | Enclosed |
| d) Manning Tri-School Band  | Enclosed |
- MOTION 18-13029 Councillor Doll Moved:  
 "To accept the Action List as presented."  
 Carried
- MOTION 18-13030 Councillor Fredrickson Moved:  
 "To accept Item 8(b) as information only."  
 Carried
- MOTION 18-13031 Deputy Mayor Presakarchuk Moved:  
 "To accept Item 8(c) as information only."  
 Carried
- MOTION 18-13032 Councillor Walker Moved:  
 "To provided two Family Pool Passes to be auctioned at the Manning Tri-School Band fundraiser on March 4<sup>th</sup>, 2018."  
 Carried
- MATTERS RELATING TO PRESENTATIONS
- MANNING CHAMBER OF COMMERCE
- Councillor Fredrickson and Walker Declared "Conflict of Interest" and left the Council Chambers.
- Council agreed with the concept of the signage; however, expressed concern over the anchoring of the sign posts.
- MOTION 18-13033 Councillor Hutchison Moved:  
 "To approve the Chamber of Commerce sign placement on Town property in the North-end subject to a permanent structure be erected and approved by Council."  
 Carried

DOUG JAEGER  
ARENA FURNACES

Council agreed that Mr. Jaeger be invited to attend the Joint Council meeting on February 27<sup>th</sup>, to explain his perspective on heat recovery.

IN CAMERA  
LABOUR

No Invites, Chief Administrative Officer, Dennis Egyedy left the meeting at 7:10 p.m.

MOTION 18-13034

Councillor Walker Moved:  
"To approve an In-Camera session at 7:15 p.m.

Carried

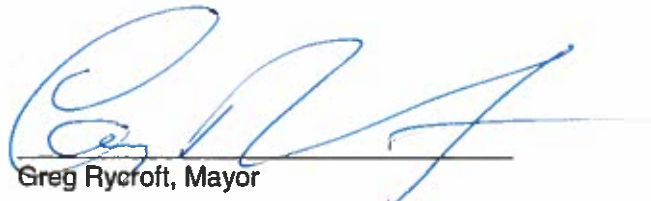
MOTION 18-13035

Councillor Doll Moved:  
"To move Out of In-Camera at 8:22 p.m."

Carried

ADJOURNMENT

Mayor Rycroft adjourned the meeting at 8:22 p.m.

  
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Greg Rycroft, Mayor

  
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Dennis Egyedy, Chief Administrative Officer