

**PRESENT:** Mayor Rycroft, Deputy Mayor Presakarchuk, Councillors April Doll, Trevor Fredrickson, and Keith Hutchison

**ABSENT** Councillors Sunni-Jeanne Walker and Eric Schmidt

**ADMINISTRATION:** Dennis Egyedy, Chief Administrative Officer, and Karly Blanton, Recorder

**CALL TO ORDER** Mayor Rycroft called the meeting to order at 5:29 p.m.

**ADOPTION OF THE AGENDA**

**MOTION 18-12999** Councillor Presakarchuk Moved:  
"To adopt the agenda with the following additions:  
Delegation 4. (1) Manning Regional Childcare Association."

Carried

**ADOPTION OF THE MINUTES**

**MOTION 18-13000** Mayor Rycroft Moved:  
"To adopt the Minutes of January 10, 2018 Regular Meeting as presented."

Carried

**DELEGATION**

**MANNING REGIONAL CHILDCARE ASSOCIATION** Darlene Frith, Director for the Manning Regional Childcare Association presented Council with the current status of the proposed \$25.00 a day Child Care Pilot project application. The Peace River School Division has offered 6 portables for the cost of \$1.00 and will be overseeing the project.

At present the Manning Regional Childcare Association is looking for in kind or cash donations in the amount of \$115,000.00. Ms. Frith will be able to apply for a matching CFIP grant should cash be provided. In kind donations would include but aren't limited to the transportation of the portables, gas and water hookups, site preparation, labour, and the development permit.

A letter of intent and approval was requested for January 25, 2018 as the application for the pilot project will be accepted no later than January 31, 2018.

**MPE ENGINEERING LTD.** Mirek Grzeszczuk, P. Tech (Eng.) Edmonton Region Manager with MPE Engineering presented Council with the findings of the CCTV programming that was completed on the sanitary sewer system by Maverick Inspections in August, 2017.

Mr. Grzeszczuk informed Council that out of the 101 sections inspected South of the river, 10 sections require critical rehabilitation. Council viewed the footage of pipe breaks and cracks including options for replacements.

**CAO REPORT**

Chief Administrative Officer Egyedy informed Council that the County of Northern Lights would like to hold a joint meeting on Tuesday, February 27, 2018.

Egyedy provided Council with a recommended advertisement and pay grid for a Level I, II, and III Water Treatment Plant Operator.

**MOTION 18-13001** Councillor Doll Moved:  
"To approve the advertisement for a Water Treatment Plant Operator with the associated pay grids for Level I, II, and III"

Carried

**SCHEDULE OF FEES**

**BYLAW 849-18** Council discussed the increased costs at the Long Lake Regional Waste Management Services.

**MOTION 18-13002** Councillor Fredrickson Moved:  
"To raise residential waste management fees from \$11.00 per month to \$12.50 per month and an increase of commercial waste management fees from \$16.50 per month to \$18.00 per month."

Carried

**MOTION 18-13003** Councillor Fredrickson Moved:  
"To approve the first reading of By-Law 849-17 Schedule of Fees."

Carried

**MOTION 18-13004** Councillor Doll Moved:  
"To approve the second reading of By-Law 849-17 Schedule of Fees."

Carried

- MOTION 18-13005 Deputy Mayor Presakarchuk Moved:  
"To move to the third and final reading of By-Law 849-17 Schedule of Fees."  
Carried
- MOTION 18-13006 Councillor Hutchison Moved:  
"To approve the third and final reading of By-Law 849-17 Schedule of Fees."  
Carried
- MOTION 18-13007 Councillor Doll Moved:  
"To accept the Chief Administrative Officers report as presented."  
Carried

### COUNCILLOR REPORTS

- Mayor Rycroft Mayor Rycroft attended the Chamber of Commerce meeting held on January 16, 2018. The AGM is set for May 3, 2018 at 6:30 p.m. Christmas dates and hours were discussed, along with funding, and road signs at both ends of town advertising business'. The food safety course will rerun in March due to great demand.
- Mayor Rycroft reported on a power packed presentation from the Alberta Northwest Species at Risk Committee. This presentation indicated that both levels of Government involved have no interest in listening to the people that live and work in the effected areas. A consensus was reached to enlist support from Northern Alberta Elected Leaders to convince both the Provincial and the Federal Governments of the devastating toll this could take on the lives of Albertans.
- Mayor Rycroft informed Council of The Northern Alberta Elected Leaders meeting in Slake Lake was attended on January 19, 2018. Due to a surplus it was decided to waive membership fees for the 2018 fiscal year. The cost of the carbon levy was discussed. Municipalities have no recourse except to raise taxes to cover these increased costs. It was maintained that Municipalities should not have to pay this tax in the first place.
- The Provincial Government announced prior to December 25, 2017 that they would use the rate set for 2016 which is considerably lower than what the rate should be. This will cost Northern Sunrise County \$2,500,000.00 and will effect all Municipalities that partner with them.
- Deputy Mayor Presakarchuk Nothing to report.
- Councillor Doll Councillor Doll attended the Manning Regional Childcare Association tri-level Committee meeting on January 15, 2018. The \$25.00 a day Child Care Pilot project was discussed and it was decided that both County of Northern Lights and Town of Manning council member and staff would take the findings back to their respective Council's for further discussion.
- Councillor Doll reported on the January 27, 2018 Manning Municipal Library meeting. The 2018 budget is complete and the children's' programs are full.
- A Family Day celebration is scheduled for February 19, 2018 from 1p.m-4p.m. Games and snack will be provided.
- Councillor Doll was contact by Alice Lowen to come and view the shelving that was purchased for the Food Bank with the grant funds from the Town. The shelving looks great, and the food bank is running very sufficiently by Kim Sheehan. who is currently working with 20 families in the community that use the Food Bank.
- Councillor Fredrickson Nothing to report.
- Councillor Hutchison Councillor Hutchison informed Council on the Northwest Species at Risk meeting that was attended on January 11, 2018. The meeting was very informative but Councillor Hutchison feels that it has become more about regaining control of land management than about the caribou. It was reported that the caribou population continues to grow each year. A meeting with Government representation will be held in High Level on March 6, 2018, everyone is encouraged to attend.
- Councillor Schmidt Absent.
- Councillor Walker Absent.
- MOTION 18-13008 Councillor Fredrickson Moved:  
"To approve Councillor Reports as presented"

Carried

**NEW BUSINESS****REQUEST FOR  
DECISION****MMSA CONTRACT**

Mackenzie Municipal Services Agency presently provides the Town of Manning with planning services. In 2016, MMSA contract fee was \$60,000.00, in 2017, their fee was \$55,420.00, and in 2018 their fee increased to \$56,104.00.

There is insufficient planning work to justify maintaining the contract. According to MMSA contract, if we notify MMSA this year that we will not be utilizing their services in the future, we must pay for 12 months after this year. Therefore, the contract will be terminated on December 31<sup>st</sup>, 2019.

A request for planning services based on a fee for service will be prepared in 2019. MMSA and other planning consultants will receive a copy of the proposal.

**MOTION 18-13009**

Councillor Hutchison Moved:

"To notify Mackenzie Municipal Services Agency that the Town of Manning will be terminating the planning contract that is currently in place and proceeding to tender for planning services."

Carried

**REQUEST FOR  
DECISION****MACKENZIE  
REPORT INC.**

Tom Mihaly, Publisher of the Banner Post has submitted a request to move office to the space formerly occupied by Sun Life Financial. The space requested is the smaller office which is 171sq.ft at a cost of \$256.50 plus GST per month..

Relocating the Banner Post would leave space for two tenants rather than one large office.

**MOTION 18-13010**

Councillor Fredrickson Moved:

"To approve the request from Mackenzie Report Inc. to vacate their present office and lease a smaller office of 171 sq. ft. at \$256.50 per month plus GST."

**INFORMATION/  
CORRESPONDENCE**

- |  |          |
|--|----------|
| a) Action List                                 | Enclosed |
| b) Financial Statements and Cheque List        | Enclosed |
| c) FCM Membership                              | Enclosed |
| d) Farm Safety Center                          | Enclosed |
| e) Peace River School Division – Joint Meeting | Enclosed |
| f) Manning Chamber of Commerce                 | Enclosed |
| g) CNL – Library Funding Agreement             | Enclosed |
| h) Manning Victim Services                     | Enclosed |

Councillor Doll will be attending 8(e) Peace River School Division Joint Meeting on February 6, 2018 at 7:00 p.m.

**MOTION 18-13011**

Councillor Doll Moved

"To approve 8(b) Financial Statements and Cheque list as presented."

Carried

**MOTION 18-13012**

Deputy Mayor Presakarchuk Moved:

"To approve 8(c) FCM 2018-2019 Membership Invoice for \$394.21."

Carried

**MOTION 18-13013**

Councillor Doll Moved:

"To table 8(f) until February 21, 2018 Regular Meeting."

Carried

**MOTION 18-13014**

Councillor Fredrickson Moved:

"To accept 8 (g) 2018-2020 Library Funding Agreement as presented."

Carried

**MOTION 18-13015**

Deputy Mayor Presakarchuk Moved:

"To purchase one table at \$500.00 for the Manning Regional Victim Services Gala on March 3, 2018."

Carried

**MATTERS RELATING  
TO PRESENTATIONS****MANNING REGIONAL  
CHILDCARE  
ASSOCIATION**

Council discussed options to provide Manning Regional Childcare Association with funding for the relocation and development of school portables as the Manning Day Care facility.

MOTION 18-13016

Councillor Doll Moved:

"To approve a \$50,000.00 grant, and a \$65,000.00 in kind donation to the Manning Regional Childcare Association to help relocate and develop six school portables as a Day Care facility in the Town of Manning."

Carried

**MPE ENGINEERING**

Council instructed Chief Administrative Officer Egyedy to obtain an estimate from MPE Engineering on the rehabilitation of the water and sewer lines for the effected areas.

Chief Administrative Officer Egyedy is to verify the \$600,000.00 grant that was approved for the sanitary sewer system can be used for other purposes such as the water system.

**ADJOURNMENT**

Mayor Rycroft adjourned the meeting at 7:47 p.m.



Greg Rycroft, Mayor



Dennis Egyedy, Chief Administrative Officer