

Minutes of a Regular Meeting of the Council of the Town of Manning in the Province of Alberta held in the Council Chambers July 11, 2018 Commencing at 5:30 P.M.

PRESENT: Mayor Greg Rycroft, Deputy Mayor April Doll, Councillors Keith Hutchison, Morley Schamehorn and Sunni-Jeanne Walker

ABSENT Councillor Trevor Fredrickson

ADMINISTRATION: Bob Cardwell, Chief Administrative Officer; Chris Melnyk, Financial Administrator; Mandy Paulovich, Recorder

CALL TO ORDER Mayor Rycroft called the meeting to order at 5:38 p.m.

ADOPTION OF THE AGENDA

MOTION 18-13222 Deputy Mayor Doll Moved:
 "To adopt the agenda with the following additions:
 4 (i) West Fraser Update
 1 (c) Councillor Code of Conduct
 2 (d) Purchasing Policy amendment
 2 (e) RFD – Sidewalk Repairs

Carried

ADOPTION OF THE MINUTES

MOTION 18-13223 Councillor Walker Moved:
 "To adopt the Minutes of the June 27, 2018 Regular Meeting as presented."

Carried

DELEGATION West Fraser

Steve Blanton and Al Wardale from West Fraser presented Council with an update the fire that was burning west of Manning and the proposed Caribou plan

Emergency Management

Daniel Kempling presented Council with the proposed changes to the Emergency Management Plan for Elected Officials. Mr. Kempling stated there will be upcoming mandatory Training for all Elected Officials.

CAO REPORT

MOTION 18-13224 Councillor Hutchison Moved:
 "To accept the Chief Administrative Officer's report as presented."

Carried

COUNCILLOR REPORTS

MOTION 18-13225 Councillor Schamehorn Moved
 "To approve Councillor Reports as presented"

Carried

OLD BUSINESS

REQUEST FOR DECISION

STRATEGIC PLANNING SESSION – ECONOMIC DEVELOPMENT & RECREATION

MOTION 18-13226 Councillor Walker Moved:
 "That Council direct administration to establish July 17, 2018 at 6:30pm for additional strategic planning session"

Carried

REQUEST FOR DECISION

JOINT COUNCIL MEETING DATE CHANGE

MOTION 18-13227 Deputy Mayor Doll Moved:
 "That Council direct administration to notify the County of Northern Lights that the date change to September 11, 2018 at 5:30pm is acceptable."

Carried

REQUEST FOR DECISION

COUNCILLOR CODE OF CONDUCT BYLAW #853-18 3rd READING

MOTION 18-13228 Councillor Walker Moved:
 "Third and final reading of the Councillor Code of Conduct Bylaw #853-18"

Carried

NEW BUSINESS**REQUEST FOR DECISION****PUBLIC NOTIFICATION BYLAW #858-18**

MOTION 18-13229 Councillor Hutchison Moved:
 "First reading of the Public Notification Bylaw 858-18 and set the Public Hearing for July 25, 2018 at 6:00pm at the Council Chambers."
 Carried

REQUEST FOR DECISION**PUBLIC PARTICIPATION POLICY #2018-11**

MOTION 18-13230 Councillor Schamehorn Moved:
 "To approve the Public Participation Policy #2018-11 as presented."
 Carried

TENDER POLICY AMENDMENT

MOTION 18-13231 Councillor Walker Moved:
 "To increase the allotted amount needed for purchasing in respect to requesting 3 quotes from \$1,000 to \$45,000."
 Rescinded

MOTION 18-13232 Councillor Schamehorn Moved:
 "To direct administration to research with other municipalities and their purchasing and tendering polices"
 Carried

REQUEST FOR DECISION**SIDEWALK REPAIR – SINGLE QUOTE**

MOTION 18-13233 Councillor Walker Moved:
 "That Council direct administration to single source curb replacement and brick supply from Ruel Construction."
 Carried

INFORMATION/ CORRESPONDENCE

a) Action List	Enclosed
b) National Drowning Day Proclamation	Enclosed
c) Legion Military Service Recognition Book	Enclosed
d) Recreation and Parks for Elected Officials	Enclosed
e) Letter from Manning Old Hospital Restoration Association	Enclosed
f) Letter – Appointment of Weed Inspector	Enclosed
g) Letter – Pickleball Court	Enclosed

MOTION 18-13234 Councillor Walker Moved:
 "To approve the Action List as presented"
 Carried

MOTION 18-13235 Deputy Mayor Doll Moved:
 "To Proclaim July 15-21, 2018 as National Drowning Prevention Week"
 Carried

MOTION 18-13236 Councillor Walker Moved:
 "To purchase a business card size ad in the Legion Military Service Recognition Book in the amount of \$271.43 plus GST"
 Carried

MOTION 18-13237 Deputy Mayor Doll Moved:
 "To accept the Recreation and Parks Elected Officials Workshop as information"
 Carried

MOTION 18-13238 Deputy Mayor Doll Moved:
 "To direct administration to look into the repairs of the Old Hospital Roof"
 Carried

ADJOURNMENT

Mayor Rycroft adjourned the meeting at 7:02 p.m.



Greg Rycroft, Mayor



R.E. (Bob) Cardwell, Chief Administrative Officer