

Minutes of a Regular Meeting of the Council of the Town of Manning in the Province of Alberta held in the Council Chambers June 14, 2017 Commencing at 5:15 P.M.

PRESENT: Councillors, Daryl Presakarchuk, Eric Schmidt, Greg Rycroft and Brenda Kerr

ABSENT Mayor Walker, Deputy Mayor Smith

ADMINISTRATION: Dennis Egyedy, Chief Administrative Officer

APPOINTMENT OF CHAIRPERSON

MOTION 17-12806 Councillor Rycroft Moved:
"To appoint Councillor Kerr as Chairperson for the meeting."
Carried

CALL TO ORDER Councillor Kerr called the meeting to order at 5:15 p.m.

ADOPTION OF THE AGENDA

MOTION 17-12807 Councillor Kerr Moved:
"To adopt the agenda with the following additions:
CAO Report: (f) Automated Aquatics."
Carried

ADOPTION OF THE MINUTES

MOTION 17-12808 Councillor Presakarchuk Moved:
"To adopt the Minutes of May 24, 2017 regular meeting as presented"
Carried

DELEGATION

**PAUL ROWE
GENER 8 TEAM**

Andrew Bohlen, Science Teacher; Marissa Kamieniecki, Student; and Sam Sheehan, Student addressed Council on the environmental issues surrounding the decline of bees. The team has created a series of posters on the decline of bees which they would like to place near the towns flower pots.

Councillor Kerr expressed her concerns over attaching the posters to the poles that contain hanging baskets, and suggested that the posters be put into the actual flower baskets. Kerr suggested that the team post information on the tourist booth bulletin board.

Councillor Kerr thanked the team for their presentation and project.

RECESS

Councillor Kerr called to recess at 5:29 p.m.

RECONVENED

Councillor Kerr called meeting back to order at 5:32 p.m.

CAO REPORT

CAO Egyedy referred Council to his report and asked if there were any questions. Council agreed to support the CAO in any actions to remove unregistered and inoperative vehicles around the town. There is a Bylaw on Unsightly Premises and it must be enforced.

Councillor Rycroft asked if one of the Public Works employees could take over maintaining the pool chemistry and water treatment. CAO Egyedy explained that water maintenance would require a training course which Public Works employees have declined. Councillor Rycroft suggested making the pool operator course a mandatory component of the job description and terminate any employee not willing to attend the course.

Egyedy informed council that the Splash Park continues to have water running over the sides. The park is still the responsibility of the Playgroup Society and they need to ensure repairs are completed by Playworks. Councillor Kerr requested that the Playgroup Society attend the next council meeting to provide an update on the repairs.

Councillor Kerr mentioned that sending out a Notice of Assessment in early March before tax notices would be costly. Councillor Rycroft, Councillor Schmidt, and Councillor Presakarchuk have no issues with the Notice of Assessments being sent out before tax notices. CAO Egyedy informed council that it was a Council Motion to send out assessments prior to taxes.

CAO REPORT CON'T**COMMUNITY GRANT POLICY**

Councillor Kerr asked what the difference was between community groups and agreements for funding. Councillor Presakarchuk explained that there is a new agreement with the golf course where the town funds \$12,500.00 annually. Councillor Kerr was concerned that too many organizations would apply. CAO explained that council would establish an annual budget each year for grants and when the funds are gone there are no more applications.

Councillor Rycroft recommended that section 1.7 be changed to state: "Multi-applications from the same organization must be prioritized on submission."

Councillor Kerr recommended that section 2.1 state that: "Prior to September 1st each year, the CAO shall advertise the call for grants. Administration shall place the policy and applications online immediately."

MOTION 17-12809

Councillor Rycroft Moved:

"To approve Town of Manning Community Grant Policy #2017-05 with the following changes: section 1.7" Multi-applications from the same organization must be prioritized on submission" and section 2.1 state that: "Prior to September 1st each year, the CAO shall advertise the call for grants."

Carried

CENTENNIAL POOL POLICY

CAO, Egyedy explained that the policy sets that age limit for Pool Manager to 18 years old, and Lifeguards to 16 years of age.

Councillor Rycroft recommended that the qualifications for a Pool Manager and Lifeguard should not include the need to hold a valid Class 5 drivers license. Secondly, someone from Public Works must take the pool operator course.

MOTION 17-12810

Councillor Presakarchuk Moved:

"To approve Town of Manning Centennial Pool Policy #2017-06 with the removal of the class 5 drivers license requirement."

Carried

ARENA AGREEMENT AND FUNDING

Councillor Kerr asked why is it a 3-year agreement. CAO, Egyedy explained that the 3-year term follows their previous agreement.

MOTION 17-12811

Councillor Schmidt Moved:

"To approve the reallocation of \$80,000 within the Parks and Recreation category due to the funding requirements for 2017 in the new arena "Community Facility Operating Agreement."

Carried

RFP AUDIT SERVICES

MOTION 17-12812

Councillor Rycroft Moved:

"To approve a three year Standing Offer Agreement with Hawkings Epp Dumont for Professional Audit Services from January 1st, 2018 to December 31st, 2020 at a cost of \$24,500.00."

Carried

LOT AVAILABILITY STUDY

MOTION 17-12813

Councillor Rycroft Moved:

"To approve the Town of Manning Lot Availability study as presented."

Carried

AUTOMATED AQUATICS

MOTION 17-12814

Councillor Kerr Moved:

"To approve the purchase of a System 3 Cartridge Filter for the Centennial Pool at a cost of \$1,962.00."

Carried

MOTION 17-12815

Councillor Kerr Moved:

"To approve the Chief Administrative Officer's Report as presented."

Carried

COUNCILLOR REPORTS

Mayor Walker Absent

Deputy Mayor Smith Absent

Councillor Kerr Nothing to report.

Councillor Kerr questioned the shutting down of the North reservoir. It was decided that the reservoir will continue to operate but without any capital investments this year.

Councillor Schmidt Nothing to report.

Councillor
Presakarchuk

Reported on the Long Lake Waste Management site tour and meeting that he attended on Saturday June 10 2017. The sites were in good condition and there were no issues. There will be a new incinerator installed in North Star, and the Hawk Hills employee resigned.

Councillor Rycroft Reported that the 2016 Handi Van is operational and the same as the old one but better.

OLD BUSINESS**RV PARKING**

MOTION 17-12816 Councillor Presakarchuk Moved:
"To approve Second Reading of Bylaw No. 843-17 Recreational Vehicle Parking as presented."

Carried

MOTION 17-12817 Councillor Rycroft Moved:
"To approve Third and Final Reading of Bylaw No. 843-17 Recreational Vehicle Parking as presented."

Carried

MUNICIPAL ELECTIONS

Councillor Schmidt stated that the town never had an advance poll in the past and a couple of hundred people vote. Council agreed there is no need for an advanced poll.

Council agreed that there should be only one polling station at the town office. Councillor Rycroft stated that the Handi van could be used to bring voters to vote.

MOTION 17-12818 Councillor Rycroft Moved:
"To appoint John Broderick as Returning Officer for the General Election on Monday, October 16th, 2017; and furthermore, a polling station shall be located at the town office from 10:00am to 8:00pm."

Carried

NEW BUSINESS**LONG LAKE
WASTE MANAG'T**

Council discussed the purchase of waste bins and a new garbage truck. Councillor Schmidt suggested that Manning Disposal research the cost of solid waste bins, and the purchase of a garbage truck with an estimate for council.

MOTION 17-12819 Councillor Presakarchuk Moved:
"To approve the renewal of residential refuse pickup and hauling to the Long Lake Landfill with Manning Disposal Ltd."

Carried

**INFORMATION/
CORRESPONDENCE**

(1) Action List	Enclosed
(2) Alberta Recreation & Parks	Enclosed
(3) Alberta Transportation	Enclosed
(4) Farm Safety Center – L. Nelson	Enclosed
(5) Municipal Affairs – Grant Accountability	Enclosed

MOTION 17-12820 Councillor Kerr Moved:
"To approve #8 (1-4) as information only."

Carried

CAO, Egyedy informed council that the arena furnace quotes will be forthcoming as soon as a third contractor provides information.

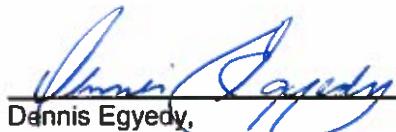
MATTERS RELATING TO PRESENTATIONS

**PAUL ROWE
GENERATE TEAM**

- MOTION 17-12821 Councillor Kerr Moved:
"To approve a request from Paul Rowe, Gener 8 Team to erect Bee Awareness posters in the Town Flower baskets." Carried
- MOTION 17-12822 Councillor Rycroft Moved:
"To move In Camera at 6:55 p.m. No invites" Carried
Topic Undisclosed
- MOTION 17-12823 Councillor Kerr Moved:
"To move out of In Camera at 7:30 p.m." Carried

ADJOURNMENT Councillor Kerr adjourned the meeting at 7:31 p.m.


Brenda Kerr, Councillor


Dennis Egyedy,
Chief Administrative Officer