

Minutes of a Regular Meeting of the Council of the Town of Manning in the Province of
Alberta held in the Council Chambers June 28, 2017 Commencing at 5:15 P.M.

PRESENT: Mayor Walker, Deputy Mayor Smith, Councillors, Daryl Presakarchuk, Greg Rycroft and Brenda Kerr

ABSENT Councillor Eric Schmidt

ADMINISTRATION: Dennis Egyedy, Chief Administrative Officer, Karly Blanton, Recorder

CALL TO ORDER Deputy Mayor Smith called the meeting to order at 5:15 p.m.

ADOPTION OF THE AGENDA

MOTION 17-12824 Councillor Presakarchuk Moved:
"To adopt the agenda with the following additions:
Old Business 1. Beach Area
New Business B. Color Run Road Closure."

Carried

ADOPTION OF THE MINUTES

MOTION 17-12825 Councillor Kerr Moved:
"To adopt the Minutes of June 14, 2017 Regular Meeting as presented"

Carried

MOTION 17-12826 Councillor Rycroft Moved"
"To adopt the Minutes of June 14, 2017 Public Hearing as presented"

Carried

DELEGATION

DAISHOWA-MARUBENI INT'L LTD.

Dylan Mikula, Logging Operations Supervisor, and Trina Tosh, Operations Planning Supervisor for Daishowa-Marubeni International Ltd. Presented the 2017 General development plan which provided a projection of activities for the next 5 years.

The primary components of the GDP are cut controls tables, as-built information, and First Nation/Metis/Public consultation program. The public consultation program is organized as a Public Advisory Committee composed of stakeholder groups, individual viewpoints, government agencies and industries.

CAO REPORT

AQUATERA RESERVOIR REPORT

CAO, Egyedy provided council with a capacity report on the raw water storage in the north and west reservoirs. The report identified 155,000 m3 of water in each of the west and east reservoirs. Councillor Presakarchuk informed the CAO that each reservoir retains 250,000 m3 according to John Lyseng. CAO was instructed to verify the actual capacity.

PLAYWORKS SPLASH PARK

A letter from Playworks noted that repairs to the Splash Park would be completed at the end of the season. In the CAO report, it noted that Chris Graw would attend the July 12th Council meeting.

JOINT COUNCIL

CAO, Egyedy presented council with information regarding the organization of Joint Council meetings. The county council had some concerns with the Terms of Reference which the CAO will follow-up with the county CAO. Town council objected to the December quarterly meeting which would fall on December 28th, 2017.

MUNICIPAL AFFAIRS

MOTION 17-12827 Councillor Rycroft Moved:
"To approve the attendance of the Chief Administrative Officer and Finance Administrator at the Regional Training sessions in Peace River on August 29th and 30th 2017."

Carried

POOL STAFFING

Councillor Kerr expressed concern with the water pump at the swimming pool shutting down during a power failure. In the event of an emergency there is no alarm to alert staff that the pump has shut down. CAO Egyedy will provide Council with a quote for installation of an alarm system.

MOTION 17-12828 Mayor Walker Moved:
"To approve the Chief Administrative Officer's Report as presented"

Carried

COUNCILLOR REPORTS

- Mayor Walker Reported on her attendance at the Mayor's Caucus in Okotoks on June 13th to 15th. There was lots of debate on the legalization of marijuana and Municipal Impact. Municipalities cannot implement any by-laws or policies until the Federal government passes the law.
- Mayor Walker attended the Northwest Species at Risk Committee held in High Level. The report titles were edited for Boreal Woodland Caribou Recovery in Northwest Alberta.
- An article in the newspaper left town staff offended by certain councillor's comments. The town books were not a mess, nor were they re-investigated. The issue was the CAO at the time had not provided the documents required, which put the auditors behind schedule.
- Deputy Mayor Smith Chamber of Commerce Meeting was held on June 22, 2017. The rodeo parade was discussed, and it was decided that the Chamber will not be putting in a float this year. Small business awards will be on October 13, and the Chamber of Commerce will not be meeting over the summer. The next meeting will be September 19, 2017.
- The Christmas hamper program will be changing. The application process will be a bit different, as well as the name of the program. They are also going to work in conjunction with The Little Yellow House and The Food Bank this year.
- Councillor Kerr Nothing to report.
- Councillor Schmidt Absent
- Councillor Presakarchuk Nothing to report.
- Councillor Rycroft Reported on the library meeting he attended. There are currently 4 designs for the library, and progress is being made.
- MOTION 17-12829 Mayor Walker Moved:
"To approve Councillor Reports as presented" Carried

OLD BUSINESS

- BEACH AREA** Councillor Rycroft expressed his concerns about the state of the beach area. The removal of roots to allow for sand to be delivered was requested. CAO, Egyedy agreed to assist with the cleanup provided all of council agreed.
- MOTION 17-12830 Councillor Rycroft Moved:
"To approve the cleanup of the Walking Trail beach area in preparation of donated sand fill being delivered." Carried

NEW BUSINESS**REQUEST FOR
DECISION – TOURIST
BOOTH BLINDS**

- Council discussed the purchase of new blinds for the Tourist Information Booth. Councillor Rycroft informed Council that the current blinds are in working order. It was decided that it is not within the budget to replace the blinds at this time.
- MOTION 17-12831 Councillor Rycroft Moved:
"To Table the request for new Tourist Information Booth blinds." Carried
- COLOR RUN ROAD
CLOSURE** The proposed route and temporary road closure for the Color Run on September 10 2017 from 8:30 – 10:30 was discussed.
- MOTION 17-12832 Mayor Walker Moved:
"To approve the temporary road closure of 4th Street NE and 7th Avenue NE for the "Colour Run" event on September 10th, 2017 from 8:00am to 10:30am." Carried

**INFORMATION/
CORRESPONDENCE**

- | | |
|--|----------|
| (1) Action List | Enclosed |
| (2) Financial Statements and Cheque List | Enclosed |
| (3) Peace River School Division | Enclosed |
| (4) Military Service Recognition Book | Enclosed |

MOTION 17-12833

Councillor Kerr Moved:
"To approve #8 (1-4) as information only."

Carried

**FINANCIAL
STATEMENTS**

CAO, Egyedy highlight some over expenditures in May which exceeded the budgeted amount. The actual expense for KPMG was \$60,688.00, over by \$4,488.00. Council requested that a signed agreement with our new auditors be executed with the agreed price.

Egyedy identified an over expenditure in sanitary sewer repairs budgeted amount of \$20,000.00 and actual expense as of May 31st was \$36,905.14. The additional costs were due to the Bridge Lift Station, and Garden Court replacement of rusted piping. There will be an additional expense to install a rebuilt pump at the Jackson Lift station. Public Works has no control over infrastructure repairs as they must be completed.

Councilor Presakarchuk questioned the CAO expenditure of the entire Discretionary funds. Egyedy informed the Councilor those funds were used to send a second employee for their Level II Gas Operator certification. The town now employs two qualified gas employees. Councilor Presakarchuk noted that the gas training budget exceeded the budgeted amount.

Egyedy continued to explain that the original budget had sufficient funds in December 2016 and employees were sent to training in March and April. The town assessment was significantly reduced in April 2017 and Administration informed council that the tax mill rate must be increased to balance the budget including additional budget cuts. A two-mill rate increase was suggested.

**MATTERS RELATING
TO PRESENTATIONS**DAISHOWA-MARUBENI
INTERNATIONAL LTD.

No matters to discuss.

MOTION 17-12834

Councillor Rycroft Moved:
"To move In Camera at 6:50 p.m. No invites"

Carried

Topic Labour

MOTION 17-12835

Mayor Walker Moved:
"To move out of In Camera at 7:25 p.m."

Carried

ADJOURNMENT

Mayor Walker adjourned the meeting at 7:25 p.m.


Deputy Mayor Smith


Dennis Egyedy, Chief Administrative Officer