

Minutes of a Regular Meeting of the Council of the Town of Manning in the Province of Alberta held in the Council Chambers May 23, 2018 Commencing at 5:27 P.M.

PRESENT: Mayor Greg Rycroft, Councillors April Doll, Trevor Fredrickson, Keith Hutchison, Morley Schamehorn and Sunni-Jeanne Walker

ABSENT Deputy Mayor Daryl Presakarchuk

ADMINISTRATION: Bob Cardwell, Chief Administrative Officer; Chris Melnyk, Financial Administrator; Karly Blanton, Recorder

CALL TO ORDER Mayor Rycroft called the meeting to order at 5:27 p.m.

ADOPTION OF THE AGENDA

MOTION 18-13134 Councillor Doll Moved:
 "To adopt the agenda with the following additions:
 7. (2) New Business
 (e) Authorized Overdraft (AOD)
 Line of credit at Vision Credit Union."

Carried

ADOPTION OF THE MINUTES

MOTION 18-13135 Councillor Fredrickson Moved:
 "To adopt the Minutes of the May 9, 2018 Regular Meeting as presented."

Carried

DELEGATION

KATHY NEUSTAETER

Resident of Manning, Kathy Neustaeter, requested that Council place dust control on the road to the ball diamonds at #808-2nd street NW.

Ms. Neustaeter stated that with the amount of traffic using the road the dust from the gravel is unbearable and would like to see calcium laid, or speed bumps put in place.

BEAUTIFICATION COMMITTEE

Cassie Vandemark, and Shelley Keim with the Town of Manning Beautification Committee presented Council with the committees' current project. The Riverfront beach area project would likely commence at the end of June and would be completed by fall.

Ms. Vandemark, and Ms. Keim requested that Council consider releasing the funds currently held in trust from the Helen Turner estate for parks and recreation, to be used by the Beautification Committee for the Riverfront beach area project.

MACKENZIE MUNICIPAL SERVICES AGENCY

Thomas Deming informed Council that the Federal Government has announced the legalization of cannabis. On June 7, 2018 the cannabis law will go to senate and a legalization date will follow.

Mr. Deming suggested that Council make amendments to the Land Use Bylaws to include Cannabis Legalization Definitions, as well as Cannabis Retail Sales and Production Locations.

CAO REPORT

MOTION 18-13136 Councillor Doll Moved:
 "To accept the Chief Administrative Officer's report as presented."

Carried

COUNCILLOR REPORTS

MOTION 18-13137 Councillor Schamehorn Moved
 "To approve Councillor Reports as presented"

Carried

OLD BUSINESS

REQUEST FOR DECISION

2018 BUDGET – FINAL APPROVAL

MOTION 18-13138 Councillor Fredrickson Moved:
 "To approve the revised 2018-2020 Operating and Capital Budget."

Carried

REQUEST FOR DECISIONLIBRARY EXPANSION

MOTION 18-13139

Councillor Doll moved:
 "That Council accept the lowest tender of \$684,847.00 from Lavergne Construction Ltd. and appoint the CAO of the Town of Manning as owners' representative."

1 Opposed
 5 In favour
 Carried

MOTION 18-13140

Councillor Doll Moved:
 "To approve the engagement of SPA Engineering for an additional five (5) inspections at \$500.00 per inspection."

1 Opposed
 5 In Favour
 Carried

REQUEST FOR DECISIONOPEN HOUSE MEET & GREET WITH COUNCIL & CAO – DATE, TIME, & LOCATION

MOTION 18-13141

Councillor Walker Moved:
 "To approve an Open House/Meet and Greet with CAO and Council in conjunction with June Daze on June 15, 2018. Ice cream being provided by the Town of Manning."

Carried

REQUEST FOR DECISIONSIGNING AUTHORITY

MOTION 18-13142

Councillor Walker Moved:
 "To approve the removal of Mandy Paulovich, Accounts Payable Clerk as signing authority for the Town of Manning at Visions Credit Union and appoint R.E. Cardwell, Chief Administrative Officer as a signing authority on all accounts for the Town of Manning at Vision Credit Union."

Carried

NEW BUSINESSREQUEST FOR DECISIONBEAVER FIRST NATION

MOTION 18-13143

Councillor Fredrickson Moved:
 "That Council select Mayor Rycroft, Councillor Hutchison, and Councillor Schamehorn from Manning Town Council and Chief Administrative Officer Cardwell from Administration to form a working group with Beaver First Nation and notify them accordingly."

Carried

MOTION 18-13144

Councillor Schamehorn Moved:
 "To destroy all ballots used in the vote of Manning Town Council members selected to sit in the working group with Beaver First Nation."

Carried

REQUEST FOR DECISIONLAND USE BYLAW AMENDMENT #854-18 CHILD CARE FACILITY

MOTION 18-13145

Councillor Walker Moved:
 "To approve the first reading of Bylaw 854-18 adding a Child Care Facility as a discretionary use in a Commercial District and set June 13, 2018 at 6:00 p.m. in Council chambers as the date, time and location for a public hearing."

Carried

REQUEST FOR DECISIONCANNABIS LEGALIZATION PREPARATIONS

MOTION 18-13146

Councillor Walker Moved:
 "That Council create a Cannabis Legalization Committee consisting of Councillor Doll, Councillor Walker, Chief Administrative Officer Cardwell, Recorder Karly Blanton, one (1) County of Northern Lights Administration, one (1) County of Northern Lights Council member, one (1) RCMP, one (1) Victim Services member, one (1) Chamber of Commerce member, and to place an ad for two (2) members at large for the purpose of public education, public engagement, and recommendations to Council regarding the legalization of cannabis."

Carried

REQUEST FOR DECISIONLAND USE BYLAW AMENDMENT #855-18 CANNABIS LEGALIZATION DEFINITIONS

MOTION 18-13147

Councillor Walker Moved:

"To approve the first reading of Bylaw 855-18 adding definitions to the Land Use Bylaw as they relate to the legalization of cannabis, and set June 13, 2018 at 6:00 p.m. in Council chambers as the date, time and location for a public hearing."

Carried

REQUEST FOR DECISIONLAND USE BYLAW AMENDMENT #856-18 CANNABIS STORE AND PRODUCTION LOCATIONS

MOTION 18-13148

Councillor Walker Moved:

"To approve the first reading of Bylaw #856-18 adding locations for retail sales and commercial productions as they relate to the legalization of cannabis and set June 13, 2018 at 6:00 p.m. in Council chambers as the date, time and location for a public hearing."

Carried

REQUEST FOR DECISIONDUST CONTROL

MOTION 18-13149

Councillor Fredrickson Moved:

"To provide dust control for the 2018 season at no cost to ratepayers and establish a user pay program for 2019 and subsequent years."

Carried

REQUEST FOR DECISION13 WAYS TO KILL A COMMUNITY

MOTION 18-13150

Councillor Walker Moved:

"That Council decline the offer from Northern Sunrise County to co-host the workshop 13 Ways to Kill a Community, facilitated by Doug Griffiths and advise Northern Sunrise County accordingly."

Carried

REQUEST FOR DECISIONMILL RATE BYLAW #857-18

MOTION 18-13151

Councillor Doll Moved:

"To approve the first reading of Mill Rate 2018 Bylaw #857-18 with a 0.2 mill rate increase for residential and non-residential."

2 Opposed
4 In Favour
Carried

MOTION 18-13152

Councillor Doll Moved:

"To approve the second reading of Mill Rate 2018 Bylaw #857-18 with a 0.2 mill rate increase for residential and non-residential."

2 Opposed
4 In Favour
Carried

MOTION 18-13153

Councillor Doll Moved:

"The Mill Rate 2018 Bylaw #857-18 be presented for a third and final reading with a 0.2 mill rate increase for residential and non-residential."

Carried

MOTION 18-13154

Councillor Schamehorn Moved:

"To approve the third and final reading of Mill Rate 2018 Bylaw #857-18 with a 0.2 mill rate increase for residential and non-residential."

2 Opposed
4 In Favour
Carried

REQUEST FOR DECISIONAUTHORIZED OVERDRAFT (AOD)/LINE OF CREDIT AT VISION CREDIT UNION MANNING BRANCH

MOTION 18-13155

Councillor Fredrickson Moved:

"To rescind Motion 15-12155 to authorize the setup of a line of credit with Vision Credit Union in the amount of \$1,000,000.00."

Carried

MOTION 18-13156 Councillor Doll Moved:
 "To approve and authorize an Authorized Overdraft (AOD)/ Line of Credit with Vision Credit Union – Manning Branch in the amount of \$1,500,000.00"

Carried

**INFORMATION/
CORRESPONDENCE**

a) Action List	Enclosed
b) Financial Statements and Cheque List	Enclosed
c) Letter to Manning Regional Childcare Association	Enclosed
d) Letter to Manning & District Chamber of Commerce – June Daze	Enclosed
e) Letter to Manning Sports Center Association	Enclosed
f) Aquatera Update	Enclosed
g) Thank you from Makayla Ambury and Keana Patajo	Enclosed
h) Letter to Mayor and Manning Town Council	Enclosed

MOTION 18-13157 Councillor Walker Moved:
 "To accept (a-h) as information only."

Carried

**MATTERS RELATING
TO PRESENTATIONS**

**Beautification
Committee**

MOTION 18-13158 Councillor Walker Moved:
 "To authorize the use of \$28,438.41 by the Beautification Committee from the estate of Helen Turner for the Riverfront project."

Carried

**IN CAMERA
LABOR**

MOTION 18-13159 Councillor Schamehorn Moved:
 "To move in camera at 7:10 p.m. with 1 invite"

Carried

MOTION 18-13160 Councillor Schamehorn Moved:
 "To move out of in camera at 7:13 p.m."

Carried

MOTION 18-13161 Councillor Fredrickson Moved:
 "To approve the addendum to the Chief Administrative Officer Employment Agreement as "Both Town of Manning (the "Municipality") and Robert Cardwell (the "Employee") agree to written notice of six (6) months prior to the end of this agreement to indicate their intent to renew or lapse the Agreement."

Carried

ADJOURNMENT Mayor Rycroft adjourned the meeting at 7:14 p.m.


 Greg Rycroft, Mayor


 R.E. (Bob) Cardwell, Chief Administrative Officer