

PRESENT: Mayor Walker, Deputy Mayor Kerr, Councillors Melody Howell, Eric Schmidt, Vicky Smith, Frazer Stone

ABSENT: Councillor Cyril Gorman

ADMINISTRATION: Dennis Egyedy, Chief Administrative Officer; Amanda Paulovich, Recorder

CALL TO ORDER Mayor Walker called the meeting to order at 5:15 pm

ADOPTION OF THE AGENDA

MOTION 14-11946 Councillor Howell Moved:
"To adopt the agenda as presented" Carried

ADOPTION OF THE MINUTES

MOTION 14-11947 Councillor Schmidt Moved:
"To adopt the Minutes of the October 22, 2014 Organizational meeting" Carried

MOTION 14-11948 Councillor Stone Moved:
"To adopt the Minutes of the October 22, 2014 Regular council meeting" Carried

DELEGATIONS

RCMP Year End Report

Sergeant Howell attended the Council meeting to present the RCMP yearend stats. Sergeant Howell stated that he is working with the Chief Administration Officer on asphalt repairs between the two buildings. He informed council on the status of the old detachment disposal. Howell reported that there were 900 files open for the 2014 year.

LAND USE BYLAW 816/14

Mackenzie Municipal Services Agency Municipal Planner, Alisha Mody attended the meeting to discuss with council the proposed Land Use Bylaw. Alisha stated that there will be a Public Hearing December 10, 2014 at 5:00pm.

Amanda departed the meeting at 5:56pm

MOTION 14-11949 Councillor Howell Moved:
"The first reading of Land Use Bylaw 816/14 as presented" Carried

OPEN FORUM

no attendance

Amanda Paulovich returned to the meeting @ 6:04pm

CAO REPORT

The building inspection appraisal was completed on the propose Library location. There are a few maintenance concerns regarding eaves troughs and land grading. Kevin Albrecht, owner of the IDA building was present to address some of the concerns with the purchase of his building for the library. He will be completing some of the repairs identified by the building inspector.

Mr. Egyedy, CAO reported that the roof at the Water Tower Reservoir is completed; a grant application has been made under the Alberta Community Resilience Program for a river crossing of water and gas at a cost of \$300,177.00. Aquatera has completed maintenance services at additional cost of \$28,112.75 above the monthly operations cost of \$32,217.00

Councillor Stone declare conflict of interest.

MOTION 14-11950 Councillor Schmidt Moved:
"To proceed with the purchase of the building located at 407 Main Street, Plan 93HW; Block-5; Lot-4 for the location of the Manning Municipal Library". Carried

- MOTION 14-11951 Mayor Walker Moved:
"To purchase a Fire Department vehicle, a "Class 8 Truck with Tank" to replace the 1994 Ford Louisville Tanker for \$286,000 with cost sharing from the County of Northern Lights and Town of Manning with final share pending on funding received from the Government of Alberta grant application under the Community Partnership Program."
Carried
- MOTION 14-11952 Councillor Howell Moved:
"To advertise the closure of the Town office for Christmas and New Year's as follows: December 24, 25, 26, and 31, 2014 and January 1, 2, 2015"
Carried
- MOTION 14-11953 Councillor Howell Moved:
"To grant the Chief Administrative Officer request for time off from December 17, 2014 to January 5, 2015 inclusive"
Carried
- MOTION 14-11954 Councillor Howell Moved:
"To accept the Chief Administrative Officer report as presented"
Carried
- Mayor Walker called a supper recess @ 6:30pm returning @ 6:45pm
- Deputy Mayor Kerr stated that she would like to discuss the plans for the old library location.
- MOTION 14-11955 Councillor Stone Moved:
"To advertise for proposals open to Private sectors and user groups for the old library building and land located at Plan:93HW;Block:7;Lot:6 ; 311 4th Ave SE which is currently zone an R-2 Low Density Residential"
Carried

COUNCILLOR REPORTS

- Mayor Walker Mayor attended the Manning Diversified Forest Products opening ceremony of their Power project. On behalf of the Town the Mayor laid a wreath at the Remembrance Day ceremony.
- Deputy Mayor Kerr Deputy Mayor reported that there was one tender received for the 2015 Town Flowers.
- MOTION 14-11956 Deputy Mayor Kerr Moved:
"To grant the 2015 Flower contract to Amicis Gardens in the amount of \$4,377.35"
Carried
- MOTION 14-11957 Councillor Stone Moved:
"To approve the Deputy Mayor Kerr to work with Administration to organize the Christmas Light up at the Old Hospital grounds on November 21, 2014"
Carried
- Councillor Schmidt Attended the Manning Sport Centre Association meeting where there were a few items discussed including the association's budget. They are investigating the replacement of the furnaces with a Green Space Grant. The Board continues to accept interest for Board Members.
- MOTION 14-11958 Councillor Schmidt Moved:
"To grant the Manning Sports Centre Association funds in the amount of \$80,000.00."
Carried
- Councillor Howell nothing to report
- Councillor Gorman nothing to report in his absence
- Councillor Stone nothing to report
- Councillor Smith Attended the Manning FCSS board meeting and they finalized their 2015 budget.
- MOTION 14-11959 Councillor Stone Moved:
"To accept the councillor reports as presented".
Carried

OLD BUSINESS

Manning Sports Center
Budget This item was discussed in Councillor Schmidt's report.

2013 Financial Audit

MOTION 14-11960 Mayor Walker Moved:
"To approve the 2013 Consolidated Financial Statement for the Year Ended
December 31, 2013 as presented."

Carried

NEW BUSINESS

Former RCMP
Detachment CAO Egyedy reviewed a request from Public Works and Government Service Canada asking if the Town of Manning is interest in the old RCMP Detachment.

MOTION 14-11961 Deputy Mayor Kerr Moved:
"To advise Public Works and Government Services Canada that the Town of
Manning has no interest in purchasing the Former RCMP Detachment located at 121
2nd Ave SW"

Councillor Howell declared conflict of interest

Carried

Regional Collaboration
Program Grant CAO Egyedy stated that the Town of Manning currently has a remaining balance of
\$24,791 from a grant to support the development of a long term resolution to improve
council efficiency and effectiveness.

MOTION 14-11962 Councillor Smith Moved:
"To approve the contracting of a consultant for the purpose of Strategic Planning
and Leadership through the Regional Collaboration Program"

Carried

Council Reimbursement
Policy A suggestion had been made to change the hours in the council reimbursement policy to
state up to 3hrs in a meeting a councillor will be granted \$120.00 and meetings that are
greater than 3hrs a councillor will be granted \$200.00 a meeting

MOTION 14-11963 Councillor Howell Moved:
"To amend the reimbursement policy section 1(b) (i) meeting <3 hrs and (ii)
meeting >3 hrs and furthermore; section 6 reimbursement review shall be updated
annually at the organizational meeting."

Carried

Council Remuneration Policy
Council discussed repealing section 1 of the Council Remuneration Policy which states
that the monthly honorarium payment includes a) any and all preparation time required
for all meetings and b) up to three appearances per month at local functions as the
Town official representative. The overall consensus was to leave the policy unchanged.

2015 Budget
Schedule CAO Egyedy stated that administration is preparing the 2015 Budget; Mr. Egyedy stated
that he would like to have a schedule approved for the 2015 budget deliberations.

MOTION 14-11964 Mayor Walker Moved"
"To approve the following budget schedule; November 26, 2014 Draft Budget
Handout only, December 2, 2014 Budget special meeting, December 10, 2014 Budget
approval regular meeting and if needed December 16, 2014 Budget approval special
meeting"

Carried

2014 Audit Fees Administration received an engagement letter from KPMG to commence our 2014 audit
in the estimated amount of \$44,750.00. The following dates have been agreed upon for
the audit: Final Trial Balance January 31, 2015, Audit on site February 8, 2015 and a
council presentation on March 11, 2015

MOTION 14-11965 Mayor Walker Moved:
"To approve the estimated fees of \$44,750 for professional services as
proposed by KPMG LLP Chartered Accountants to complete the audit for the Town of
Manning year-end December 31, 2014".

Carried

NEW BUSINESS
CON'T

Newspaper Reporting

INFORMATION

- a) Action List Enclosed
- b) Manning Hospital Auxiliary Fundraiser Enclosed
- c) Farm Safety Centre Donation Request Enclosed
- d) Municipal Dispute Resolution Service Training Enclosed
- e) Teamster Canada –Lac-Megantic Enclosed
- f) County of Northern Lights-Education in Northern Alberta Enclosed
- g) Land-Use By-law Training Enclosed
- h) Mackenzie Municipal Services Agency Organizational Meeting Enclosed

MOTION 14-11966 Deputy Mayor Kerr Moved:
 "To purchase a table for Councillors attending the Manning Hospital Auxiliary fundraiser in the amount of \$500.00".
 Carried

MOTION 14-11967 Mayor Walker Moved:
 "To donate \$300.00 to the Farm Safety Centre in support of the Safety Smarts Program".
 Carried

MOTION 14-11968 Councillor Schmidt Moved:
 "To accept information items D to H as information"
 Carried

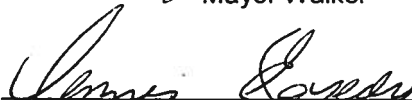
IN CAMERA

No items to discuss in camera

ADJOURNMENT Mayor Walker adjourned the meeting at 8:43pm.



 Mayor Walker



 Dennis Egyedy, Chief Administrative Officer