

Minutes Of A Budget Meeting Of The Council Of The Town of Manning In The Province Of Alberta
Held In The Council Chambers November 16, 2016 Commencing At 5:15 P.M.

PRESENT: Mayor Walker, Deputy Mayor Smith, Councillors Cyril Gorman, Eric Schmidt, Brenda Kerr, Greg Rycroft, Daryl Presakarchuk

ADMINISTRATION: Dennis Egyedy, Chief Administrative Officer; Chris Melnyk, Financial Administrator

CALL TO ORDER Deputy Mayor Smith called the meeting to order at 5:16 pm

PRESENTATION Chief Administrative Officer; Dennis Egyedy gave a summary of the 2017 Draft Budget. Egyedy reported a reduction of 7.519% of expenses and a surplus of \$110,317.00. There will be a loss of \$175,302.00 in revenue due to lower natural gas prices. Expenses have been cut by \$403,426.00 of which \$147,430.00 is a result of debenture payments and interest.

Egyedy noted that there will be a loss of \$39,800.00 in "Water Supply and Waste Water Treatment". He suggested that council review our current water rates for residential and bulk water. In 2017, the Aquatera contract will increase by \$3,210.00 as of October, 1st 2017.

Other new expenses include the Splash Park which is budgeted at \$31,500.00. According to Atco Electric, there are town street lights that must be replaced at a cost of \$28,058.00.

COUNCIL MADE THE FOLLOWING RECOMMENDATIONS:

- Line 33 – remove council meeting meal expenses (\$2,500.00 less)
- Line 69 – Cost of Living 0% on all salaries (\$12,495.52 less)
- Line 161 – Communications change to \$5,000.00 (\$8,000.00 less)
- Line 169 – Training delete water/ice rescue training (\$1,000.00 less)
- Line 173 – General goods & supplies change to \$20,000.00 (\$5,000.00 less)
- Line 338 – Bulk Water change to \$35,000.00 (\$10,000.00 less)
- Line 860-909 – TIB/Senior Star Center wages change to grants (\$9,000.00 grants)
- Line 895 – Old Hospital contracted services \$1,000.00 (\$1,000.00 increase)

BUDGET MEETING NOTES & TO DO:

- To Do: Collaboration \$50,000.00 [Line 26 Provincial Grant enter \\$50,000.00 in 2016](#)
- To Do: What is the cost of COLA 1.8% = \$12,495.52 per year extra for all 10 employees
- To Do: What is the cost of Salary Grid Increments 7 employees at a cost of \$7,682.52
- To Do: Move Projector screen in Council Chambers [Pending Electrician time](#)
- To Do: Cost to use Visa/Master Card to pay property taxes [Contract to July 2017 cost @ \\$49.00 on \\$2,500.00](#)
- To Do: Fire Hall Janitor requirement [\\$25.00 per hour @ 10 hours per month or \\$3,000 per year](#)
- To Do: Phone Engineer in regards to Fire Hall Tower (line 170)
- To Do: Half RCMP Position, check agreement (line 217) [Motion # 15-12305](#)
- To Do: Animal Control Agreement [review in August 2017 \(line 220\)](#)
- To Do: Yield Sign at Presakarchuk alley [Road – 1A 1st Street NW](#)
- To Do: Communications (line 379) [includes fax, WTP phones and internet](#)
- To Do: Alarm Systems (line 380) [includes phone alarm, reservoir, WTP and sewer](#)
- To Do: Training costs at New WTP operator [October 31, 2018 Level 1 to be advertised and discussed at next Town of Manning and County of Northern Lights Joint Meeting](#)
- To Do: Halvorson Beach cleanup in conjunction with Junior Forest Rangers (line 622) [Greg & Al Wardale](#)
- To Do: Check Line 814 [\\$60,000.00 Grants from County \\$27,132.00 + \\$32,868 Library costs as per KPMG](#)
- To Do: Request for Quote for services [Policy to be developed \(Coming\)](#)

Next Budget Meeting: December 7, 2016

- *Copies of HR policy for next council meeting*

ADJOURNMENT Deputy Mayor Smith adjourned the meeting at 8:50 pm.



Vicky Smith, Deputy Mayor



Dennis Egyedy, Chief Administrative Officer