

**PRESENT:** Mayor Walker, Deputy Mayor Smith, Councillors: Brenda Kerr, Daryl Presakarchuk, Greg Rycroft, and Eric Schmidt

**ABSENT:** Councillor Cyril Gorman

**ADMINISTRATION:** Dennis Egyedy; Chief Administrative Officer, Danica Gummesen; Recorder,

**CALL TO ORDER** Deputy Mayor Smith called the meeting to order at 5:12 p.m.

**ADOPTION OF THE AGENDA**

**MOTION 16-12648** Councillor Presakarchuk Moved:  
 "To adopt the agenda with the following additions:  
**Information/Correspondence:** Manning Ski Club Request Letter  
**Information/Correspondence:** Three Rivers 4-H Beef Club Request Letter  
**Information/Correspondence:** Nativity Request Letter  
**New Business:** Club Requests"

Carried

**ADOPTION OF THE MINUTES**

**MOTION 16-12649** Councillor Rycroft Moved:  
 "To adopt the Minutes of the November 9, 2016 regular meeting as presented"

Carried

**PRESENTATIONS**

NO PRESENTATIONS/DELEGATIONS

**CAO REPORT**

Chief Administrative Officer, Egyedy presented council with his report. At the first meeting of the New Year, January 11, 2017 Alisha Mody of MMSA has requested to attend as a delegation. Mody would like to obtain direction from council on projects for 2017. Councillor Rycroft would like to discuss an empty lot survey with MMSA.

Egyedy stated the town received \$2016.00 from the Canada Summer Jobs Program and \$3975.00 from the Provincial STEP program to hire students.

Egyedy requested an annual written performance review according to the MGA. There has been no review from the time of his hire on October 14<sup>th</sup>, 2014.

**Appointment of Mayor  
By-Law 840-16**

**MOTION 16-12650** Councillor Rycroft Moved:  
 "To hold first reading of the Appointment of Mayor Bylaw #840-16"

**Recorded Vote** **In Favour:** Deputy Mayor Smith, Councillors Kerr, and Rycroft  
**Opposed:** Mayor Walker, Councillors Schmidt, and Presakarchuk

Defeated

**Human Resource Policy**

**MOTION 16-12650** Mayor Walker Moved:  
 "To approve the Human Resource Policy with the following changes  
 Employee / Council resolution with the Chief Administrative Officer decision;  
 New employee is entitled to benefits after the 90-day probationary period is completed."

**Recorded Vote** **In Favour:** Mayor Walker, Deputy Mayor Smith, Councillors Schmidt, Presakarchuk, and Rycroft  
**Opposed:** Councillor Kerr

Carried

**MOTION 16-12651** Councillor Rycroft Moved:  
 "To accept the Chief Administrative Officer's report as presented"

Carried

**COUNCILLOR REPORTS**

Mayor Walker	nothing to report	
Councillor Gorman	absent	
Councillor Kerr	nothing to report	
Councillor Schmidt	nothing to report	
Deputy Mayor Smith	nothing to report	
Councillor Presakarchuk	reported on his attendance at the Long Lake Regional Waste Management Meeting November 14, 2016.	
Councillor Rycroft	nothing to report	
MOTION 16-12652	Councillor Rycroft Moved: "To accept the Councillor Activity reports as presented"	Carried

**UNFINISHED BUSINESS**

Gas Alberta Inc.  
Shareholder/Customer Agreements

MOTION 16-12653	Councillor Schmidt Moved: "To approve the purchase of Gas Alberta Inc. Class "A" shares through the issuance of a debenture in the amount of \$22,500.00."	Carried
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**NEW BUSINESS****Town Christmas Hours**

MOTION 16-12654	Mayor Walker Moved: "To advertise the closure of the Town office for Christmas and New Year's as follows: December 26 to 30 <sup>th</sup> and January 2 <sup>nd</sup> , 2017."	
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Discussion: Councillor Rycroft stated including weekends the Town would be closed for a total of ten days in a row. Rycroft disagreed with the closure.

Deputy Mayor Smith stated that the closure is one day less than 2015 and there were no complaints last year from the public. Council approval of the days off demonstrate employee appreciation during the holiday season.

Councillor Kerr suggested that the Town should follow banking hours and disagreed with the suggested closure.

Mayor Walker was in support of the proposed closure stating it would help with employee morale.

Recorded Vote	<b>In Favour:</b> Mayor Walker, Deputy Mayor Smith <b>Opposed:</b> Councillors Kerr, Presakarchuk, Rycroft, and Schmidt	Defeated
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**Club Requests**

MOTION 16-12655	Councillor Kerr Moved: "To instruct administration to draft a Grants to Organizations policy and bring it back to the December 8, 2016 Budget Meeting to review"	Carried
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**INFORMATION/ CORRESPONDENCE**

a) Action List	Enclosed
b) October Financial Statements and Cheque List	Enclosed
c) Safety Codes Council-Fire	Enclosed
d) Manning Ski Club Request Letter	Enclosed
e) Three Rivers Request Letter	Enclosed
f) Nativity Letter Request	Enclosed

**INFORMATION/  
CORRESPONDENCE  
CON'T**

- MOTION 16-12656 Mayor Walker Moved:  
"To approve the Manning & District Ski Clubs donation request of \$3000.00, with funds from CAO Discretionary account # 2-12-00-219-00."  
Carried
- MOTION 16-12657 Mayor Walker Moved:  
"To approve Three Rivers 4-H Beef Club's request to host their monthly meetings at no cost in the Manning Fire Department's Board Room."  
Carried
- MOTION 16-12658 Councillor Kerr Moved:  
"To approve Rebecca Mackenzie's request to host "A Live Nativity" by the Old Hospital in Manning, with the stipulation the area be cleaned after the event ended."  
Carried

**MATTERS RELATING  
TO PRESENTATIONS**

- No matters to discuss.
- MOTION 16-12659 Councillor Presakarchuk Moved:  
"To change the December 7<sup>th</sup>, 2016 budget meeting to December 8, 2016".  
Carried

**ADJOURNMENT**

Deputy Mayor Smith adjourned the meeting at 6:51 p.m.

Vicky Smith, Deputy Mayor

Dennis Egyedy, Chief Administrative Officer