

**PRESENT:** Deputy Mayor Kerr, Councillors Melody Howell, Eric Schmidt, Vicky Smith, Frazer Stone, Cyril Gorman

**ABSENT:** Mayor Walker

**ADMINISTRATION:** Dennis Egyedy, Chief Administrative Officer; Amanda Paulovich, Recorder

**CALL TO ORDER** Deputy Mayor Kerr called the meeting to order at 5:15 pm

**ADOPTION OF  
THE AGENDA**

**MOTION 14-11969** Councillor Howell Moved:  
"To adopt the agenda with the additions of Fire Chief Year End Report to Delegation, Skateboard Park to old Business, County Letter of Support to New Business and Personnel to in camera with no invites"

Carried

**ADOPTION OF  
THE MINUTES**

**MOTION 14-11970** Councillor Smith Moved:  
"To adopt the Minutes of the November 12, 2014 Regular council meeting"

Carried

**DELEGATIONS**

Fire Chief  
Year End Report

Chief Brolly attended the Council meeting to present his year-end report. As of October 31, 2014 there were a total of 101 calls, 48 in the Town of Manning, and 50 in the County of Northern Lights. Among the calls there were 22 Motor Vehicle Collisions, 42 Medical Care Responses.

Chief Brolly identified two main areas of training which are being considered, ice and water rescue and dangerous goods awareness. He stated that a positive note is the fire department has established working relationships with a couple mutual aide partners including Dixonville and ESRD.

**OPEN FORUM**

no attendance

**CAO REPORT**

Atco Electric assisted in installing the Christmas lights this year with the use of their lift-truck. Aquatera has completed a majority of the repairs at the water treatment plant. Capital expenditures for 2015 include a \$45,000 upgrade of plant equipment with \$80,000 to replace the nano-filtration system in 2016 and 2017.

Council highlights will be advertised after every meeting of the month. All Town bylaws have been reviewed and only current bylaws are compiled in a chronological listing. These bylaws are being organized alphabetically for easy access by Council and the public.

**BYLAW 817/14**

Repeal of  
Appointments  
**MOTION 14-11971**

Councillor Gorman Moved:  
"The first reading of the Repeal of Appointments Bylaw 818/14"

Carried

**MOTION 14-11972**

Councillor Smith Moved:  
"The second reading of Repeal of Appointments Bylaw 818/14"

Carried

**MOTION 14-11973**

Councillor Howell Moved:  
"The third and final reading of Repeal of Appointments Bylaw 818/14"

Carried

**MOTION 14-11974**

Councillor Schmidt Moved:  
"To accept the Chief Administrative Officers report as presented"

Carried

Deputy Mayor Kerr called a supper recess @ 5:50pm returning @ 6:14pm

**COUNCILLOR  
REPORTS**

- Mayor Walker Nothing to report in her absence
- Deputy Mayor Kerr Deputy Mayor reported that the "Light-up the Park" had over 200 present, a big Thank you to Kyle and Berta Mosure for the use of the Omnibus; they had made 7 trips with 25 people on each trip. Thank you to Santa for making his presence and there will be Santa pictures at the Lodge on December 12, 2014. The Deputy Mayor attended a meeting with the spray park committee which requested a letter of support from the Town to accompany a grant application.
- MOTION 14-11975 Deputy Mayor Kerr Moved;  
"To approve a \$100.00 gift certificate from Sing's Restaurant to the Mosure's for the rides given at the light up"  
Carried
- MOTION 14-11976 Deputy Mayor Kerr Moved:  
"To present Jim Ambry with a 2015 Family Season Swim Pass for his time at the Light-up"  
Carried
- MOTION 14-11977 Councillor Smith Moved:  
"To approve a letter of support from the Town of Manning to the Splash Park Committee in the development and maintenance of the proposed splash park"  
Carried
- Councillor Schmidt Nothing to report
- Councillor Howell nothing to report
- Councillor Gorman Councilor reported that he attended two Library board meetings and four new members were voted in; Greg Rycroft, Treena Pasichnuk, Dorothy Dillman and Lynn Kover. The Board approved the hiring of Amber Jacobsen as the Library Manager on six month probation. The board is working on a floor plan for the design of the new Library location.
- BYLAW 818/14**  
Municipal Library Board
- Changes to the Municipal Library Board Bylaw were made to reflect that a County Council member can sit on the Library board
- MOTION 14-11978 Councillor Gorman Moved:  
"The first reading of Municipal Library Board Bylaw 818/14"  
Carried
- MOTION 14-11979 Councillor Stone Moved:  
"The second reading of Municipal Library Board Bylaw 818/14"  
Carried
- MOTION 14-11980 Councillor Howell Moved and passed unanimously that the "Municipal Library Board Bylaw", be presented for third and final reading  
Carried
- MOTION 14-11981 Councillor Schmidt Moved:  
"The third and final reading of Municipal Library Board Bylaw 818/14"  
Carried
- MOTION 14-11982 Deputy Mayor Kerr Moved:  
"To approve a joint letter of support from the Town of Manning and County of Northern Lights in support of the Manning Region Childcare Association and their efforts to secure funding through the Family and Community Safety Program."  
Carried
- Councillor Stone nothing to report
- Councillor Smith Councilor attended the Manning FCSS board meeting and they discussed the 2015 budget in relation to new information.
- MOTION 14-11983 Councillor Howell Moved:  
"To accept the councillor activity reports as presented".  
Carried

**OLD BUSINESS**Strategic Planning  
& Leadership

Gordon McIntosh has been asked to come instruct training for Staff and Council

## MOTION 14-11984

Councillor Smith Moved:

"To approve a contract with Gordon McIntosh to deliver council training on Strategic Priorities and Organizational Leadership a Friday and Saturday sessions in June 2015 along with staff training on Operational Strategies with funding provided under the Regional Collaboration Grant"

Carried

## SKATEPARK

Councillor Smith was inquiring how much more monies is needed for the skate park project, Council decided to move this item in camera.

**NEW BUSINESS**STREET SIGN  
REPLACEMENT

An inventory of street signs was completed by the town staff in 2012 for signs that require replacement. At that time, there was 44 signs that needed to be replaced plus an additional 6 for a total of 50 signs. The cost for cedar signs will be \$26,500.00; however, aluminum composite signs cost \$7,328.00 which is a savings of \$19,172.00.

## MOTION 14-11985

Councillor Gorman Moved:

"To approve the street sign replacement with aluminum composite signs at \$150.00 each and include the replacement of 50 signs in the 2015 budget"

Carried

CHRISTMAS BONUS  
SAFETY AWARD

A Request for Decision was made for a Town staff Christmas bonus. In previous years full time employees were given a \$200.00 Christmas bonus along with a \$100.00 safety bonus each year.

## MOTION 14-11986

Councillor Schmidt Moved:

"To approve an annual Christmas Bonus of \$150.00 plus \$100.00 to purchase a jacket from A&M Advertising with the Town logo for each employee as determined by the Chief Administrative Officer.

Carried

DECEMBER  
COUNCIL MEETING  
MOTION 14-11987

Deputy Mayor Kerr Moved:

"To approve the cancellation of the regular council meeting scheduled for December 24, 2014"

Carried

## BUDGET RESERVES

Funds had been transferred out of various reserve accounts without a Council motion and Chief Administrative Officer, Dennis Egyedy brought this to council for approval.

## MOTION 14-11988

Councillor Stone Moved:

"To approve the transfer of \$ 10,000 from Operating Reserves to the operating budget for office renovations, the transfer of \$170,145 from Capital Reserves for the purchase of the new library and the transfer of \$19,620 and \$37,292 from capital reserves for water and gas meters.

Carried

**INFORMATION**

- |  |          |
|--|----------|
| a) Action List                               | Enclosed |
| b) Financial Statements and Cheque List      | Enclosed |
| c) Battle River Museum Association Thank you | Enclosed |

## MOTION 14-11989

Councillor Howell Moved:

"To accept a-c as information"

Carried

**IN CAMERA**

**PERSONNEL**

"No invites"

**MOTION 14-11990**

Councillor Schmidt Moved:  
"To go in camera @ 7:06pm"

Carried

**MOTION 14-11991**

Deputy Mayor Kerr Moved:  
"Out of camera @ 7:45pm"

Carried

**MOTION 14-11992**

Councillor Smith Moved:  
"That the Deputy Mayor approves and signs all Councillor time sheets and any disputes for payment of time will be brought to Council for consideration.

Carried

**MOTION 14-11993**

Councillor Stone Moved:  
"All council invites to special events, training and/or functions which are above the normal duties of Council must be approved by Council motion prior to attending and claiming compensation.

Carried

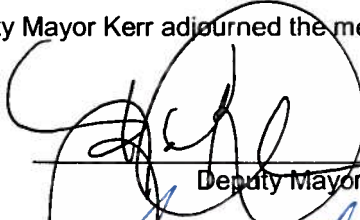
**MOTION 14-11994**

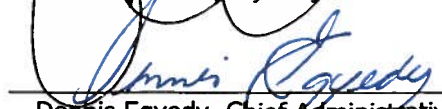
Councillor Howell Moved:  
"That the Manning Fire Department must strictly adhere to the approved department budget and obtain a purchase order for large expenditures which must be approved by the Chief Administrative Officer. Furthermore, the Chief Administrative Officer and Fire Chief will develop a new Fire Services Bylaw to identify the level of service to be delivered by the department"

Carried

**ADJOURNMENT**

Deputy Mayor Kerr adjourned the meeting at 7:50pm.

  
\_\_\_\_\_  
Deputy Mayor Kerr

  
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Dennis Egyedy, Chief Administrative Officer