

Minutes of a Regular Meeting of the Council of the Town of Manning in the Province of Alberta held in the Council Chambers October 25, 2017 Commencing at 5:28 P.M.

PRESENT: Mayor Rycroft, Councillors April Doll, Trevor Fredrickson, Keith Hutchison, Eric Schmidt and Sunni-Jeanne Walker

ABSENT Deputy Mayor Presakarchuk

ADMINISTRATION: Dennis Egyedy, Chief Administrative Officer, and Karly Blanton, Recorder

CALL TO ORDER Mayor Rycroft called the meeting to order at 5:28 p.m.

ADOPTION OF THE AGENDA

MOTION 17-12918 Councillor Doll Moved:
 "To adopt the agenda with the following additions:
 3. (2) October 23, 2017 Organizational Meeting minutes" Carried

ADOPTION OF THE MINUTES

MOTION 17-12919 Councillor Schmidt Moved:
 "To adopt the Minutes of October 11, 2017 Regular Meeting as presented" Carried

MOTION 17-12920 Councillor Walker Moved:
 "To adopt the Minutes of October 23, 2017 Organizational Meeting as presented" Carried

CAO REPORT

Chief Administrative Officer, Egyedy advised Council to speak with groups that would benefit from The Community Grant. There have been no applications to date, and the deadline is October 31, 2017.

Chief Administrative Officer, Egyedy informed Council that the annual Town Light up should be taking place at the end of November. Egyedy requested direction from Council on how to proceed. Mayor Rycroft stated he would like the 2017 Town Light Up to be brought forward at the Beautification Committee meeting on November 6, 2017.

COUNCIL PROCEDURE BY-LAW AMENDMENT

Council meetings will start at 5:30 PM.

MOTION 17-12921 Councillor Walker Moved:
 "To approve the first reading of Council Procedure By-law Amendment 847-17" Carried

MOTION 17-12922 Councillor Doll Moved:
 "To approve the second reading of Council Procedure By-law Amendment 847-17" Carried

MOTION 17-12923 Councillor Hutchison Moved:
 "To hold third and final reading of Council Procedure By-law Amendment 847-17" Carried

MOTION 17-12924 Councillor Fredrickson Moved:
 "To approve the third and final reading of Council Procedure By-law Amendment 847-17" Carried

MOTION 17-12925 Councillor Hutchison Moved:
 "To approve Chief Administrative Officers report as presented." Carried

COUNCILLOR REPORTS

Mayor Rycroft Mayor Rycroft reported on the Regular Meeting of The Manning Municipal Library Board on October 18, 2017. Library Staff and Volunteers Code of Conduct Policy, as well as the Orientation and Continuing Education policy were reviewed. The first draft of the 2018 budget was accepted and will be forwarded to The Town.

Manning Physician Attraction and Retention Coalition met on October 8, 2017. Holly Hanfield has taken on the position of Rural Consultant. A letter dated May 15, 2017 regarding the research and recruitment of a Dentist and Optometrist to practise in The Town of Manning was discussed.

Deputy Mayor Presakarchuk	Absent	
Councillor Doll	Nothing To Report.	
Councillor Fredrickson	Nothing To Report.	
Councillor Hutchison	Nothing To Report.	
Councillor Schmidt	Nothing To Report.	
Councillor Walker	Nothing To Report.	
MOTION 17-12926	Councillor Walker Moved: "To hold a Beautification Committee meeting on November 6, 2017 in the Council Chambers at 7:00 p.m."	Carried
MOTION 17- 12927	Councillor Hutchison Moved: "To amend Motion 17-12912 with the addition of The Beautification Committee, appointing Mayor Rycroft and Councillor Hutchison, and the adjustment of Council members on The Fire Advisory from Councillor Hutchison to Deputy Mayor Presakarchuk"	Carried
MOTION 17-12928	Councillor Doll Moved: "To approve Councillor Reports as presented"	Carried
<u>NEW BUSINESS</u>		
<u>REQUEST FOR DECISION</u> Atco Franchise Fee	Chief Administrative Officer, Egyedy presented Council with a letter from ATCO Electric regarding the Franchise Fee for 2018.	
MOTION 17-12929	Councillor Walker Moved: "To approve the current franchise fee of 6% based on an estimated Distribution Revenue of \$1,313,114.99 and resulting town revenue of \$78,786.90 for 2018."	Carried
<u>REQUEST FOR DECISION</u> Gas Utility Operator Training	Chief Administrative Officer, Egyedy advised Council to send our second Gas Utility Operator to complete his Level II training in April 2018. A course outline was provided.	
MOTION 17-12930	Councillor Doll Moved" "To approve the Gas Utility Operator Training Level II for 2018 at a cost of \$8,560.00 to be expensed to Account 2-91-240-00."	Carried
<u>REQUEST FOR DECISION</u> Aquatera Contract	Chief Administrative Officer, Egyedy informed Council on the current plans for the Water Treatment Plant. The termination of Aquatera's contract on October 31, 2018 would include a transition plan for a new employee at the Water Treatment Plant in 2018.	
MOTION 17-12931	Councillor Fredrickson Moved: "To Table the termination of Aquatera's contract on October 31, 2018 until the next Regular Council Meeting on November 8, 2017"	Carried
JOINT COUNCIL AGENDA	The agenda for the Joint Council Meeting that will take place on November 7, 2017 was discussed. Councillor Hutchison expressed his concerns in regards to the total cost of the Manning Library Addition. He questioned if it could not be rebuilt from the ground up for a lesser amount. It was decided that with the project at its current stage, it would be best to go to tender. Mayor Rycroft suggested the addition of amalgamation to the Joint Council agenda. Councillor Walker agreed that a discussion should take place. Councillor Hutchison felt a discussion was required as the Town is non-sustainable. It was decided that a discussion in regards to amalgamation should be added to the agenda.	
ALBERTA URBAN MUNICIPALITIES ASSOCIATION	Chief Administrative Officer, Egyedy informed Council that there is one remaining spot open to attend the Alberta Urban Municipalities Association meeting on November 21-24, 2017 in Calgary. It was decided that Councillor Hutchison will attend.	

**INFORMATION/
CORRESPONDENCE**

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| a) | Action list | Enclosed |
| b) | Financial Statements and Cheque List | Enclosed |
| c) | Stars Funding | Enclosed |
| d) | Closure of Autumn Lodge | Enclosed |

Councillor Fredrickson had concerns in regards to the total cost of legal fees on the financial statements. It was requested that Chief Administrative Officer, Egyedy provide documentation of total legal expenses for 2015-2016.

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| MOTION 17-12932 | Councillor Fredrickson Moved:
"To approve #8 (a-b) as information only." | Carried |
| MOTION 17-12933 | Councillor Walker Moved:
"To approve a contribution of \$3,000.00 per year for a four year term with the STARS foundation" | Carried |
| MOTION 17-12934 | Mayor Rycroft Moved:
"To approve #8 (d) as information only" | Carried |

ADJOURNMENT

Mayor Rycroft adjourned the meeting at 8:12 PM.



Greg Rycroft, Mayor



Dennis Egyedy, Chief Administrative Officer