

Minutes of an Organizational Meeting of the Council of the Town of Manning in the Province of Alberta held in the Council Chambers October 26, 2022 Commencing at 5:30 P.M.

PRESENT: Mayor Robert McLeod, Deputy Mayor Trevor Fredrickson, Keith Hutchison, Greg Pasichnuk, Morley Schamehorn.

ADMINISTRATION: April Doll; Chief Administrative Officer, Pearl Shatford; Recorder

CALL TO ORDER Mayor McLeod called the meeting to order at 5:30 p.m.

ADOPTION OF THE AGENDA

MOTION 22-14838 Deputy Mayor Fredrickson Moved:
 "To adopt the agenda as presented. "
 Carried

COUNCIL MEETING DATES & TIMES

MOTION 21-14839 Mayor McLeod Moved:
 "To accept the Council Meeting dates and times as presented."
 Carried

Council Meeting Schedule 2022/2023 – Meeting Time: 5:30PM

November 9, 2022	Regular Meeting
November 30, 2022	Regular Meeting (Budget)
November 23, 2022	Regular Meeting
December 14, 2022	Regular Meeting
January 11, 2023	Regular Meeting
January 25, 2023	Regular Meeting
February 08, 2023	Regular Meeting
February 22, 2023	Regular Meeting
March 08, 2023	Regular Meeting
March 22, 2023	Regular Meeting
April 12, 2023	Regular Meeting
April 26, 2023	Regular Meeting
May 3, 2023	Regular Meeting (Budget)
May 10, 2023	Regular Meeting
May 24, 2023	Regular Meeting
June 14, 2023	Regular Meeting
June 28, 2023	Regular Meeting
July 12, 2023	Regular Meeting
July 26, 2023	Regular Meeting
August 09, 2023	Regular Meeting
August 23, 2023	Regular Meeting
September 13, 2023	Regular Meeting
September 27, 2023	Regular Meeting
October 11, 2023	Regular Meeting
October 25, 2023	Organizational Meeting
October 25, 2023	Regular Meeting

COMMITTEES OF COUNCIL

MOTION 21-14840

Councillor Schamehorn Moved:

"To accept the 2022-2023 Committees of Council as amended."

Carried

Committees of Council 2022/2023

Peace Library System	Main Alternate	Greg Trevor
Manning Library Board	Main	Greg
FCSS Board	Main Alternate	Robert Morley
Long Lake Waste Management	Main Alternate	Robert Morley
North Peace Housing	Main	Trevor Member At-Large
Mackenzie Municipal Services	Main Alternate	Keith Robert
Chamber of Commerce	Main Alternate	Greg Robert
Fire Advisory	Main Main	Trevor Morley
Regional Assessment Appeal	Main	Keith
Recreation	Main Alternate Alternate	Keith Greg Robert
Human Resources	Main	Council as a Whole
Emergency Advisory	Main Main	Robert Trevor
Community Enhancement	Main Alternate	Keith Morley
MAARC RHFRC (Doctor Recruitment)	Main	Robert
Intermunicipal Task Force	Main Main	Greg Trevor
NW Species at Risk	Main	Council as a Whole Email Contact

NOMINATION & ELECTION OF DEPUTY MAYOR

Nominations were opened for the position of Deputy Mayor for the term commencing October 27, 2022 to October 25, 2023. Councillor Fredrickson nominated Councillor Schamehorn. Councillor Schamehorn accepted the nomination. No other nominations were brought forward. Mayor McLeod closed nominations.

ACCLAMATION

Councillor Schamehorn was acclaimed as Deputy Mayor.

**COUNCIL
REMUNERATION**

MOTION 21-14841 Councillor Hutchison Moved:
"To accept the Council Remuneration Policy #2018-14 as information only, and direct administration to investigate other Municipalities honorarium and meals per diem."

Carried

SIGNING AUTHORITY

MOTION 21-14842 Councillor Pasichnuk Moved:
"To approve signing authority for cheques and other negotiable instruments for council be one of either Mayor McLeod or Councillor Fredrickson."

Carried

MOTION 21-14843 Mayor McLeod Moved:
"To approve the signing authority for cheques and other negotiable instruments for administration be one of either Chief Administrative Officer, April Doll, or Accounts Payable Clerk, Amanda Gagnon or Finance Administrator, Brandie Pacheco."

Carried

MOTION 21-14844 Mayor McLeod Moved:
"To approve the Chief Administrative Officer, April Doll and Finance Administrator, Brandie Pacheco access on the Vision Credit Union's online banking for payment approvals and viewing purposes and the Accounts Payable Clerk, Amanda Gagnon payment processing/remitting and viewing."


Carried

OFFICE DESIGNATION

MOTION 21-14845 Mayor McLeod Moved:
"To designate 413 Main Street, Manning, Alberta as the municipal office."

Carried

ADJOURNMENT Mayor McLeod adjourned the meeting at 5:50 pm.



Robert McLeod, Mayor



April Doll, Chief Administrative Officer