

Minutes of a Regular Meeting of the Council of the Town of Manning in the Province of Alberta held in the Town Council Chambers May 14,2025 Commencing at 5:30 P.M.

PRESENT: Mayor Robert McLeod, Deputy Mayor Keith Hutchison, Councillors; Trevor Fredrickson, Greg Pasichnuk, Morley Schamehorn

ADMINISTRATION: April Doll; Chief Administrative Officer, Brandie Pacheco; Finance Administrator, Hailey Stone; Recorder

CALL TO ORDER Mayor McLeod called the meeting to order at 5:30pm

ADOPTION OF THE AGENDA

MOTION 25-15649 Deputy Mayor Hutchison Moved:
"To adopt the agenda as presented."

Carried

ADOPTION OF THE MINUTES

MOTION 25-15650 Councillor Schamehorn Moved:
"To adopt the Minutes of the April 23, 2025, Regular Meeting as presented."

Carried

MOTION 25-15651 Councillor Schamehorn Moved:
"To adopt the Minutes of the April 30, 2025, Regular Budget Meeting as presented."

Carried

DELEGATION **PEACE RIVER AIR MONITORING PROGRAM**

Mike Bisaga and Shelly Shannon provided the council with a professional overview of the Peace River Area Monitoring Program (PRAMP), which is dedicated to monitoring and assessing air quality within the Peace River region of Alberta. Their presentation highlighted PRAMP's role in addressing community concerns related to emissions from oil and gas activities, as well as broader environmental and public health considerations. As part of their engagement, PRAMP representatives requested Council's support for a proposed expansion of the program's service area boundaries to include the Town of Manning.

COUNCILLOR REPORTS & PUBLIC CONCERNS

MOTION 25-15652 Councillor Fredrickson Moved:
"To accept Councillor reports and public concerns as presented."

Carried

CAO REPORT

MOTION 25-15653 Councillor Schamehorn Moved:
"To accept the Chief Administrative Officer's report as presented."

Carried

OLD BUSINESS

REQUEST FOR DECISION **PEACE LIBRARY SYSTEM MASTER AGREEMENT RENEWAL**

MOTION 25-15654 Mayor McLeod Moved:
"To approve the Peace Library System Master Agreement Renewal."

Carried

NEW BUSINESS

REQUEST FOR DECISION **BATTLE RIVER AG SOCIETY RODEO REQUEST**

MOTION 25-15655 Deputy Mayor Hutchison Moved:
"To shutdown 4th Ave SW on Friday, July 18, 2025, from 11am-2pm for the Battle River Rodeo Block Party."

Carried

REQUEST FOR DECISION **2025 PUBLIC AUCTION- SALE OF RESIDENTIAL PROPERTY TERMS & CONDITIONS AND AUCTION DATE**

MOTION 25-15656 Councillor Fredrickson Moved:
"To approve the presented Terms and Conditions of the sale for the 2025 public auction."

Carried

REQUEST FOR
DECISION

TERM DEPOSIT MATURITY OPTIONS-CEMETERY

- MOTION 25-15657 Councillor Schamehorn Moved:
"To table the Term Deposit Maturity Options- Cemetery until the May 28, 2025,
Regular Council Meeting."
Carried

REQUEST FOR
DECISION

OPERATING BUDGET FOR 2025-2029
CAPITAL BUDGET FOR 2025-2027

- MOTION 25-15658 Councillor Fredrickson Moved:
"To approve the revised 2025-2027 Operating Budget with revenue for the 2025
year of \$6,868,256 and 2025 expenditure of \$4,621,614 as presented."
Carried

- MOTION 25-15659 Councillor Schamehorn Moved:
"To approve the 2025-2029 Capital Budget as presented."
Carried

REQUEST FOR
DECISION

2025 MILL RATE BYLAW 924-25

- MOTION 25-15660 Mayor McLeod Moved:
"To approve the Mill Rate with a decrease of .25 mill for 2025 Property Taxes at a
rate of 12.3623 for residential and 15.5008 for non-residential."
Carried

- MOTION 24-15661 Deputy Mayor Hutchison Moved:
"For the first reading of the Mill Rate Bylaw 924-25."
Carried

- MOTION 24-15662 Councillor Fredrickson Moved:
"For second reading of Mill Rate Bylaw 924-25."
Carried

- MOTION 23-15663 Mayor McLeod Moved:
"To give unanimous consent for the third and final reading of the Mill Rate Bylaw
924-25."
Carried

- MOTION 23-15664 Mayor McLeod Moved:
"To approve the third and final reading of the Mill Rate Bylaw 924-25."

Councillor Fredrickson requested a Recorded Vote:

"All in Favour"

Mayor Robert McLeod, Deputy Mayor Keith Hutchison, Councillors; Greg Pasichnuk, Trevor Fredrickson, Morley
Schamehorn.

Carried Unanimously

REQUEST FOR
DECISION

APPROVAL OF MINISTERIAL DIRECTIVES AND 10-YEAR CAPITAL PLAN

- MOTION 25-15665 Councillor Schamehorn Moved:
"To approve the Ministerial Directives and Town of Manning 10 Year Capital Plan
as presented and direct administration to send them to the Minister of Municipal Affairs."
Carried

INFORMATION IN
COUNCIL FILE

- 8.(a) ACTION LIST
8.(b) ATCO-ELECTRICAL DISTRIBUTION SYSTEM-2024 FRANCHISE REPORT
8.(c) MANNING AIRPORT FUNDING- FOLLOW UP
8.(d) MASKAWA MEDICAL CENTER GROUNDBREAKING INVITE
8.(e) ALBERTA RURAL HEALTH WEEK PROCLAMATION
8.(f) SENIORS WEEK

- MOTION 25-15666 Councillor Pasichnuk Moved:
"To accept 8.a, b, c, d as information."
Carried

- MOTION 25-15667 Councillor Fredrickson Moved:
"To send cookies to the nurses at the Manning Community Health Center and Del
Air Lodge for Alberta Rural Health Week and to be paid through the CAO discretionary
fund."

Carried

MOTION 25-15668 Mayor McLeod Moved:
"To designate May 26-30, 2025, as Alberta Rural Health Week in the Town of
Manning."

Carried

MOTION 25-15669 Mayor McLeod Moved:
"To designate June 2-8, 2025, as Senior's Week in the Town of Manning."

Carried


**MATTER RELATING TO
PRESENTATION**

PEACE RIVER AIR MONITORING PROGRAM

MOTION 25-15670 Mayor McLeod Moved:
"To express support for a proposed expansion of the Peace River Area Monitoring
Program (PRAMP) program's service area boundaries to include the Town of Manning."

ADJOURNMENT

Mayor McLeod adjourned the meeting at 8:25pm.


Robert McLeod, Mayor
April Doll, Chief Administrative Officer