

Minutes of a Regular Meeting of the Council of the Town of Manning in the Province of Alberta held in the Town Council Chambers July 23, 2025, Commencing at 5:30 P.M.

PRESENT: Mayor Robert McLeod, Deputy Mayor Keith Hutchison Councillor; Greg Pasichnuk

ABSENT: Councillors; Trevor Fredrickson, Morley Schamehorn

ADMINISTRATION: April Doll; Chief Administrative Officer, Hailey Stone; Recorder

CALL TO ORDER Mayor McLeod called the meeting to order at 5:30 p.m.

ADOPTION OF THE AGENDA

MOTION 25-15702 Deputy Mayor Hutchison Moved:
"To adopt the agenda as presented."

Carried

ADOPTION OF THE MINUTES

MOTION 25-15703 Mayor McLeod Moved:
"To adopt the Minutes of the June 25, 2025, Regular Meeting as presented."

MOTION 25-15704 Deputy Mayor Hutchison Moved:
"To adopt the Minutes of the July 15, 2025, Special Meeting as presented."

Carried

DELEGATION **CEC ENERGY AUDIT REPORT- TRANE CANADA ULC**

"Joseph Wiltshire from Trane Canada ULC presented the CEC Energy Audit Report to Council, providing an overview of the energy assessment conducted at the Manning Sports Center Arena. The report detailed current energy usage, identified inefficiencies, and proposed a range of Energy Conservation Measures aimed at reducing operating costs and improving energy efficiency. The presentation included proposed infrastructure upgrades such as lighting retrofits, HVAC improvements, and building automation systems. Council was also informed about potential funding opportunities, projected cost savings, and estimated return on investment."

PUBLIC HEARING

PUBLIC HEARING PROPOSED AMENDMENT TO LAND USE BYLAW 925-25

Mayor McLeod opened the Public Hearing. No letters from the public were received of inquiries or concern. No members of the public were in attendance.

MOTION 25-15705 Councillor Pasichnuk Moved:
"For the second reading of Land Use Bylaw Amendment 925-25."

Carried

MOTION 25-15706 Mayor McLeod Moved:
"For the third reading of Land Use Bylaw Amendment 925-25."

Carried

COUNCILLOR REPORTS & PUBLIC CONCERNS

MOTION 25-15707 Deputy Mayor Hutchison Moved:
"To accept Councillor reports and public concerns as presented."

Carried

CAO REPORT

MOTION 25-15708 Councillor Pasichnuk Moved:
"To accept the Chief Administrative Officer's report as presented."

Carried

OLD BUSINESS

REQUEST FOR DECISION **BYLAW 926-25 COUNCIL PROCEDURE**

MOTION 25-15709 Mayor McLeod Moved:
"To approve the third and final reading of the Council Procedure Bylaw 926-25."

Carried

REQUEST FOR DECISION **BYLAW 927-25 FIRE RESCUE SERVICES**

MOTION 25-15710 Councillor Pasichnuk Moved:
"To approve the third and final reading of the Fire Rescue Services Bylaw 927-25."

Carried

NEW BUSINESS

**REQUEST FOR
DECISION**

TERM DEPOSIT MATURITY OPTION-GENERAL RESERVES

MOTION 25-15711

Mayor McLeod Moved:
"Council move to approve the transfer of the General Reserves term deposit in the amount of \$1,478,407.47, plus accrued interest, into the ATB General Account at the current interest rate applicable to business public sector operating accounts upon maturity. These funds shall be held in the ATB General Account to ensure availability for the completion of the 8th Avenue Water/Sewer Line project. Following the project's completion, Council will provide direction to Administration regarding the use or reallocation of any remaining funds."

Carried

**REQUEST FOR
DECISION**

MANNING YOUTH CENTER ASSOCIATION FUNDING REQUEST

MOTION 25-15712

Councillor Pasichnuk Moved:
"To approve \$3000.00 in financial support for the Manning Youth Center Association."

Carried

**INFORMATION IN
COUNCIL FILE**

- 8.(a) ACTION LIST
- 8.(b) FINANCIALS
- 8.(c) RCMP-COMMANDING OFFICER
- 8.(d) RRAMP BOUNDARIES
- 8.(e) PRSD-MANNING AURORA COMPOSITE SCHOOL GRAND OPENING
- 8.(f) HOLY FAMILY CATHOLIC REGIONAL DIVISION LETTER

MOTION 25-15713

Mayor McLeod Moved:
"To direct administration to issue a public notice via the Town of Manning's official Facebook page to inform residents of the planned demolition of the outdoor rink located south of the Manning Sports Center Arena, and to advise that any questions or concerns regarding this matter be directed to the Town Office."

Carried

MOTION 25-15714

Mayor McLeod Moved:
"To direct administration to prepare and send a letter to the Holy Family Catholic Regional School Division indicating that the entrance and exit road to Rosary School has been identified as a priority project for the Town of Manning. However, the project will be considered following the next budget deliberations, as the Town does not currently have the financial capacity to fund the project in its entirety. The Town will be seeking potential funding partners to assist with the project and would appreciate being advised if the Division has access to any grants or funding that could support this initiative."

Carried

MOTION 25-15715

Councillor Pasichnuk Moved:
"To accept 8.a,b,c,d,e,f as information."

Carried

**MATTER RELATING TO
PRESENTATION**


MOTION 25-15716

Mayor McLeod Moved:
"To direct administration to present the CEC Energy Audit Report pertaining to the Manning Arena to the County of Northern Lights at the upcoming Joint Council Meeting scheduled for September."

Carried

ADJOURNMENT

Mayor McLeod adjourned the meeting at 7:39p.m.


Robert McLeod, Mayor


April Doll, Chief Administrative Officer