

Minutes of an Organizational Meeting of the Council of the Town of Manning in the Province of Alberta held in the Council Chambers October 22, 2025 Commencing at 5:30 P.M.

PRESENT: Trevor Fredrickson, Keith Hutchison, Robert McLeod, Greg Pasichnuk, John Brodrick

ADMINISTRATION: April Doll Chief; Administrative Officer, Hailey Stone; Recorder

CALL TO ORDER Chief Administrative Officer, April Doll called the meeting to order at 5:30 p.m.

SWEARING-IN OF MAYOR AND COUNCILLORS Commissioner of Oaths, Christine Melnyk was present to swear in Robert McLeod, as Mayor, along with Trevor Fredrickson, Keith Hutchison, Greg Pasichnuk and John Brodrick as Councillors, for the October 22, 2025 to October 24, 2029 term.

COUNCIL MEETING DATES & TIMES

MOTION 25-15786 Councillor Fredrickson Moved:
"To accept the Council Meeting dates and times as presented."

Carried

Council Meeting Schedule 2025/2026 – Meeting Time: 5:30PM

November 12, 2025	Regular Meeting
November 26, 2025	Regular Meeting
December 03, 2025	Regular Meeting (Budget)
December 10, 2025	Regular Meeting
January 14, 2026	Regular Meeting
January 28, 2026	Regular Meeting
February 11, 2026	Regular Meeting
February 25, 2026	Regular Meeting
March 11, 2026	Regular Meeting
March 25, 2026	Regular Meeting
April 8, 2026	Regular Meeting
April 22, 2026	Regular Meeting
May 6, 2026	Regular Meeting (Budget)
May 13, 2026	Regular Meeting
May 27, 2026	Regular Meeting
June 10, 2026	Regular Meeting
June 24, 2026	Regular Meeting
July 08, 2026	Regular Meeting
July 22, 2026	Regular Meeting
August 13, 2026	Regular Meeting
August 26, 2026	Regular Meeting
September 09, 2026	Regular Meeting
September 16, 2026	Town Infrastructure Tour
September 23, 2026	Regular Meeting
October 14, 2026	Regular Meeting
October 28, 2026	Organizational Meeting
October 28, 2026	Regular Meeting

COMMITTEES OF COUNCIL

MOTION 25-15787 Councillor Pasichnuk Moved:
 "To accept the 2025-2026 Committees of Council as follows."

Carried

Peace Library System	Main	John Brodrick
	Alternate	Greg Pasichnuk
Manning Library Board	Main	Greg Pasichnuk
FCSS Board	Main	Robert McLeod
	Alternate	Trevor Fredrickson
Long Lake Waste Management	Main	Robert McLeod
	Alternate	Greg Pasichnuk
North Peace Housing	Main	John Brodrick
Mackenzie Municipal Services	Main	Keith Hutchison
	Alternate	John Brodrick
Chamber of Commerce	Main	Trevor Fredrickson
	Alternate	Greg Pasichnuk
Fire Advisory	Main	Trevor Fredrickson
	Main	Robert McLeod
Regional Assessment Appeal	Main	Keith Hutchison
Recreation	Main	Keith Hutchison
	Alternate	Greg Pasichnuk
Human Resources	Main	Council as a Whole
Emergency Advisory	Main	Council as a whole
Community Enhancement	Main	Keith Hutchison
	Alternate	Robert McLeod
MAARC	Main	Robert McLeod
RHFRC (Doctor Recruitment)		
Intermunicipal Task Force	Main	Greg Pasichnuk
	Main	Trevor Fredrickson
NW Species at Risk	Main	Council as a Whole
Peace River Area Monitoring Program	Main	John Brodrick
Mighty Peace Tourism	Main	John Brodrick
	Alternate	Keith Hutchison
Notikewin Vale of Peace Cemetery	Main	John Brodrick

NOMINATION & ELECTION OF DEPUTY MAYOR

Nominations were opened for the position of Deputy Mayor for the term commencing October 22, 2025 to October 28, 2026. Councillor Fredrickson nominated Councillor Pasichnuk. Councillor Pasichnuk accepted the nomination. Mayor McLeod nominated Councillor Hutchison. Councillor Hutchison accepted the nomination. A vote was had.

MOTION 25-15788 Mayor McLeod Moved:
 "To appoint Councillor Pasichnuk as Deputy Mayor commencing October 22, 2025 to October 28, 2026."

Carried

COUNCIL CODE OF CONDUCT

MOTION 25-15789 Councillor Brodrick Moved:
 "To accept the Council Code of Conduct Bylaw 853-18 as information."

Carried

SIGNING AUTHORITY

MOTION 25-15790 Mayor McLeod Moved:
 "To approve the signing authority for cheques and other negotiable instruments for Council be one of either Mayor Robert McLeod or Councillor Trevor Fredrickson."

Carried

SIGNING AUTHORITY
CONT.

MOTION 25-15791 Councillor Fredrickson Moved:
"To approve the signing authority for cheques and other negotiable instruments for administration be one of either Chief Administrative Officer, April Doll or Accounts Payable Clerk, Hailey Stone or Finance Administrator, Brandie Pacheco."

Carried

MOTION 25-15792 Councillor Brodrick Moved:
"To approve the Chief Administrative Officer, April Doll and Finance Administrator, Brandie Pacheco access on the Vision Credit Union's online banking for payment approvals and viewing purposes and the Accounts Payable Clerk, Hailey Stone payment processing/remitting and viewing."

Carried

MUNICIPAL OFFICE
DESIGNATION

MOTION 25-15793 Mayor McLeod Moved:
"To designate 413 Main Street, Manning Alberta as the Town of Manning Municipal Office."

Carried

ADJOURNMENT Mayor McLeod adjourned the meeting at 6:03 p.m.



Robert McLeod, Mayor

April Doll, Chief Administrative Officer